

FAREHAM

BOROUGH COUNCIL

COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 30 JULY 2015**, commencing at **6.00 pm**.

The Mayor: Councillor Michael Ford, JP

The Deputy Mayor: Councillor Connie Hockley

Councillor David Norris	Councillor Leslie Keeble
Councillor Brian Bayford	Councillor Tim Knight
Councillor Susan Bayford	Councillor Arthur Mandry
Councillor Susan Bell	Councillor Kay Mandry
Councillor John Bryant	Councillor Sarah Pankhurst
Councillor Pamela Bryant	Councillor Roger Price, JP
Councillor Trevor Cartwright, MBE	Councillor Dennis Steadman
Councillor Peter Davies	Councillor David Swanbrow
Councillor Marian Ellerton	Councillor Katrina Trott
Councillor Jack Englefield	Councillor Nick Walker
Councillor Keith Evans	Councillor David Whittingham
Councillor Geoff Fazackarley	Councillor Paul Whittle, JP
Councillor Nick Gregory	Councillor Christopher Wood
Councillor Tiffany Harper	Councillor Seán Woodward
Councillor Trevor Howard	



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the Council Meeting held on 18 June 2015.

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 13 July 2015 of Executive (Pages 7 - 10)

(2) Schedule of Executive Member and Officer Delegated Decisions (Pages 11 - 12)

11. Report of the Scrutiny Board

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board held on 25 June 2015.

(1) Minutes of meeting Thursday, 25 June 2015 of Scrutiny Board (Pages 13 - 18)

12. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer

questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 27 May 2015 of Planning Committee (Pages 19 - 26)
- (2) Minutes of meeting Tuesday, 9 June 2015 of Planning Committee (Pages 27 - 36)
- (3) Minutes of meeting Wednesday, 24 June 2015 of Planning Committee (Pages 37 - 42)
- (4) Minutes of meeting Monday, 29 June 2015 of Audit and Governance Committee (Pages 43 - 46)
- (5) Minutes of meeting Tuesday, 7 July 2015 of Licensing and Regulatory Affairs Committee (Pages 47 - 56)

13. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

14. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

15. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 31 July 2015.

16. Community Governance Review - Funtley (Pages 57 - 64)

A report by the Head of Democratic Services.

17. Hampshire County Council Electoral Review - Consultation Response (Pages 65 - 74)

A report by the Head of Democratic Services.

18. Fareham Magistrates' Court Proposals (Pages 75 - 80)

A report by the Director of Community.

19. Combined Authority (Pages 81 - 86)

A report by the Chief Executive Officer.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

22 July 2015

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 18 June 2015

Venue: Council Chamber - Civic Offices

PRESENT:

M J Ford, JP
(Mayor)

Mrs C L A Hockley
(Deputy Mayor)

Councillors: B Bayford, Mrs S M Bayford, Miss S M Bell, J V Bryant, Mrs P M Bryant, T M Cartwright, MBE, P J Davies, Mrs M E Ellerton, J M Englefield, K D Evans, G Fazackarley, N R Gregory, Miss T G Harper, T J Howard, L Keeble, T G Knight, A Mandry, Mrs K Mandry, Mrs S Pankhurst, R H Price, JP, D L Steadman, D C S Swanbrow, Mrs K K Trott, N J Walker, D M Whittingham, C J Wood and S D T Woodward



1. PRAYERS

The meeting opened with prayers led by the Mayor's Chaplain, the Reverend Nicky-Sue Terry from St Mary's Church, Hook-with-Warsash.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D J Norris and P W Whittle, JP

3. MINUTES

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting of the Council held on 8 June 2015.

4. MAYOR'S ANNOUNCEMENTS

The Mayor announced that the next charity events were a sponsored Round-the-Isle of Wight Bike Ride on Saturday 11 July and a summer garden party at 230 Botley Road, Burr ridge on 19 July.

The next charity tea party would be on Thursday 2 July with a talk by Keith Gibson on GAFIRS

5. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader announced that a report on the Combined Authorities would be presented to the Council at its next meeting. A possible model for Hampshire will be discussed by the Hampshire and Isle of Wight Local Government Association on 19 June to look at including the geography of the County of Hampshire with Portsmouth, Southampton the Isle of Wight.

The aim of the paper is not to remove powers from councils but to ask government to devolve powers and funding for services such as Job Centre Plus, economy, major transport infrastructure and health to a local level for democratic decision making. The Executive Leader explained that the combined authority could work like the Partnership for Urban South Hampshire (PUSH) where the democratically elected Leaders of each council meet to make decisions. Every council would have one vote on all matters. The Executive Leader felt it was important that within any structure recognition should be given to the long established partnership operating between all councils in South Hampshire in terms of spatial planning matters enabling them to continue to fulfil their duty to co-operate.

6. EXECUTIVE MEMBERS' ANNOUNCEMENTS

Supporting Troubled Families Programme

The Executive Member for Public Protection advised Members that he had attended a seminar held by Hampshire County Council on their Supporting Troubled Families Programme. During the presentation it was announced that Hampshire had achieved great success in Phase 1 and as such they are in a position to move forward onto Phase 2 - which is fully funded from the results of Phase 1.

For Phase 2, the goal is to target 5,600 Hampshire families with multiple complex issues, delivering solutions that lead to lasting, positive change for families and communities. One of the lessons learned from Phase 1 was there needs to be a co-ordinated multi-agency approach with local services working more effectively together. I am sure Phase 2 will also be a great success.

Anti-Social Behaviour Conference

In his role as Chairman of Fareham's Community Safety Partnership, the Executive member for Public Protection advised that he had attended an Anti-Social Behaviour Conference hosted by the Police Crime Commissioner Simon Hayes' who gave his view on this subject, also from a victim of anti-social behaviour, and two reformed offenders who had been subject to anti-social behaviour Orders.

At the meeting, the Commissioner and Partners' gave a commitment to managing and preventing anti-social behaviour, and provided feedback from breakout groups who looked at the following topics: young people on ASB, the community remedy, the emergence of Cybercrime, the community trigger and hate crime.

As a result of this Conference, the outcome from the Commissioner in relation to the Police Crime Plan is awaited.

7. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

8. PRESENTATION OF PETITIONS

A petition containing 16 signatures was presented by Councillor P J Davies entitled "We the undersigned residents of Nashe Way request that Fareham Borough Council, as a matter of urgency, investigate the provision of additional much needed off street parking in the Nashe Way area".

The Mayor advised that the petition would be dealt with in accordance with Fareham Borough Council's petition scheme.

9. DEPUTATIONS

There were no deputations given at this meeting.

10. REPORTS OF THE EXECUTIVE

- (1) Minutes of meeting Monday, 18 May 2015 of Executive

RESOLVED that the minutes of the Executive meeting held on 18 May 2015 be received.

- (2) Schedule of Executive Member and Officer Delegated Decisions

RESOLVED that the Schedule of Individual Executive Member Decisions and Officer Delegated Decisions be received.

11. REPORT OF THE SCRUTINY BOARD

The meeting scheduled to take place on 21 May 2015 was cancelled.

12. REPORTS OF OTHER COMMITTEES

- (1) Minutes of meeting Thursday, 14 May 2015 of Licensing and Regulatory Affairs Committee

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 14 May 2015 be received.

- (2) Minutes of meeting Tuesday, 19 May 2015 of Planning and Development Policy Development and Review Panel

RESOLVED that the minutes of the Planning and Development Policy Development and Review Panel held on 19 May 2015 be received.

- (3) Minutes of meeting Tuesday, 26 May 2015 of Public Protection Policy Development and Review Panel

RESOLVED that the minutes of the Public Protection Policy Development and Review Panel held on 26 May 2015 be received.

- (4) Minutes of meeting Thursday, 28 May 2015 of Health and Housing Policy Development and Review Panel

RESOLVED that the minutes of the Health and Housing Policy Development and Review Panel held on 28 May 2015 be received.

- (5) Minutes of meeting Tuesday, 2 June 2015 of Licensing and Regulatory Affairs Committee

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 2 June 2015 be received.

- (6) Minutes of meeting Thursday, 4 June 2015 of Streetscene Policy Development and Review Panel

RESOLVED that the minutes of the Streetscene Policy Development and Review Panel held on 19 May 2015 be received.

13. QUESTIONS UNDER STANDING ORDER 17.2

There were no questions submitted for this meeting.

14. MOTIONS UNDER STANDING ORDER 15

There were no motions submitted for this meeting.

15. APPOINTMENTS TO COMMITTEES

There were no changes to appointments to committees made at this meeting.

16. CHANGES TO COUNCIL AGENDA ITEMS

During a debate, Councillor Wood proposed an amendment to replace recommendation (a) with “the standard agenda items of Council meetings will be reviewed and amended to provide opportunities for effective debate and to encourage a more interactive and forward-looking meeting.” Having been duly seconded and following a debate on the amendment, the amendment was declared LOST, with 11 members voting in favour, 16 voting against and 1 abstention.

Although the amendment was lost, the Executive Leader suggested that the proposed amendment should be referred to the Constitutional Working group for consideration.

During a debate, Councillor Swanbrow proposed an amendment to the recommendation to include the protocol for Members raising questions at Scrutiny Board. Having been duly seconded, the amendment was declared CARRIED, with no members voting against.

RESOLVED that;

- (a) the practice of all Policy Development and Review Panel minutes being sent to Council for receiving be immediately stopped and that instead, these minutes are referred to the Scrutiny Board for questions on matters contained within the minutes:
- (b) any Member wishing to raise a question can do so by attending the Scrutiny Board meeting and putting the question verbally, or by submitting a written question or by email to the Chairman of the Scrutiny Board and the Vice Chairman at least 24 hours before the meeting; and
- (c) the Council authorises the Monitoring Officer to make such consequential amendments to the text of the constitution as may be required.

17. CHANGE TO PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL MEETING DATE

RESOLVED that the change to the 2015/16 schedule of meetings in relation to the date of the meeting of the Planning and Development Policy Development and Review Panel scheduled for Tuesday 8 September is changed to Monday 14 September is agreed.

(The meeting started at 6.00 pm
and ended at 7.10 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 13 July 2015

Venue: Ground Floor - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Public Protection (Deputy Executive
Leader)
Miss S M Bell, Leisure and Community
K D Evans, Planning and Development
Miss T G Harper, Streetscene
Mrs K Mandry, Health and Housing

Also in attendance:

B Bayford, Chairman of Health and Housing Policy Development and Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee; for item
9(2)
Mrs M E Ellerton, Chairman of Public Protection Policy Development and Review
Panel
M J Ford, JP, Mayor
Mrs C L A Hockley, Chairman of Leisure and Community Policy Development and
Review Panel
L Keeble, Chairman of Streetscene Policy Development and Review Panel
T G Knight, Chairman of Audit and Governance Committee; for item 9(1)
N J Walker, Chairman of Planning Committee
C J Wood, for item 9(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 18 May 2015 be confirmed and signed as correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements at this meeting.

4. DECLARATIONS OF INTEREST

Councillor C J Wood declared a Non-Pecuniary Personal Interest when he addressed the Executive on item 9(1) – Daedalus Vision and Outline Strategy, due to the close proximity of his parents' property to the Daedalus site.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. REFERENCES FROM OTHER COMMITTEES

There were no references from other Committees given at this meeting.

8. PLANNING AND DEVELOPMENT

(1) Welborne Financial Update

RESOLVED that the Executive notes the final report on the financial costs of producing the Welborne Plan.

9. POLICY AND RESOURCES

(1) Daedalus Vision and Outline Strategy

At the invitation of the Executive Leader, Councillors C J Wood and T G Knight addressed the Executive on this item.

Before addressing the Executive, Councillor C J Wood declared a Non-Pecuniary Personal Interest due to the close proximity of his parents' property to the Daedalus site.

The Executive Leader confirmed that a number of minor amendments would be made to correct typing errors prior to the document being sent out for consultation.

RESOLVED that the Executive:

- (a) notes the draft Vision and Outline Strategy attached at Appendix A to this report and requests officers to undertake a public consultation exercise with local residents and interested parties; and
- (b) delegates authority to the Director of Finance & Resources to amend the fees and charges from time to time, following consultation with the Policy & Resources portfolio holder, and to introduce ad-hoc promotional arrangements as appropriate.

(2) Matched Funding

At the invitation of the Executive Leader, Councillor Mrs P Bryant addressed the Executive on this item.

RESOLVED that the Executive agrees a matched funding award of £40,000 towards the repairs and restoration work of Holy Trinity Church's clock tower, subject to:

- (a) the remainder of funding being in place;
- (b) a Community Use Agreement being signed by Holy Trinity Church; and
- (c) receipt of all Local Authority approvals for the works.

(3) General Fund and Housing Revenue Account Outturn 2014/15

The Executive Leader introduced a tabled amendment to paragraph 4 of the Executive Briefing Paper which corrected the wording and value of the underspend from salaries and associated costs.

RESOLVED that:

- (a) completion of the General Fund expenditure programmes contained in this report be approved, subject to the amount for Community Grants being increased from £28,000 to £90,000;
- (b) the balance on the Housing Revenue and Repairs Accounts as at 31 March 2015 be carried over to 2015/16;
- (c) the following budget be carried forward:
 - i. £5,000 HRA – Consultants; and
- (d) the report be noted.

(4) Capital and Treasury Management Outturn 2014/15

RESOLVED that the Executive agrees:

- (a) the capital programme for 2014/15 be approved and financed as set out in Appendix A to the report;
- (b) the additional expenditure incurred, amounting to £389,023 be financed retrospectively from surplus capital resources; and
- (c) the actual capital expenditure and treasury management activity for 2014/15 be noted.

10. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the Press be excluded from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

11. PUBLIC PROTECTION

(1) Notification of Award of CCTV Monitoring Contract

RESOLVED that the Executive notes the award of contract as set out in Appendix A of the report.

12. POLICY AND RESOURCES

(1) Schedule of Tenders

RESOLVED that the Executive notes the details of all tenders received and contracts awarded, over the value of £50,000, during the six month period ending 6 April 2015, as set out in Appendix A of the report.

(The meeting started at 6.00 pm
and ended at 6.40 pm).

FAREHAM

BOROUGH COUNCIL

SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS

The following decisions have been made by individual Executive Members since those reported at the last ordinary meeting of Council:-

Leisure and Community

(1) Community Fund Application – Warsash Festival (Decision 2015/16-668)

RESOLVED that the application for £2,397.18 from Fareham Borough Council's Community Funding Programme, submitted by Mr Chase of Warsash Festival for the purchase of equipment, be approved

(2) Community Fund Application – 1st Fareham Scout Group (Decision 2015/16-684)

RESOLVED that the application for £2,148.97 from Fareham Borough Council's Community Funding Programme, submitted by Mr Skinner of 1st Fareham Scout Group, be approved. (Subject to call-in due to end on 29th July 2015.)

(3) Community Fund Application – Warsash Sea Cadets (Decision 2015/16-685)

RESOLVED that the application for £4,999.00 from Fareham Borough Council's Community Funding Programme, submitted by Mr Hobbs of Warsash Sea Cadets, be approved. (Subject to call-in due to end on 29th July 2015.)

(4) Award of Contract – Priory Park Community Hall/Lockwood Bowls Club Roof Replacement (Decision 2015/16-686)

RESOLVED to award a contract to Southern Flat and Pitched Roofing Limited to provide a new roof covering to the buildings. (Subject to call-in due to end on 29th July 2015.)

Policy and Resources

(5) Award of Contract – Internal Audit Services Supplier (Decision 2015/16-669)

RESOLVED that the Council continues to use the current Internal Audit Services supplier to deliver the plan of internal audit "opinion work" for 2015/16 and optionally 2016/17.

Public Protection

(6) Traffic Regulation Order - Proposed Changes to Waiting Restrictions - Newtown Road, Warsash (Decision 2015/16-670)

RESOLVED that the modifications to the waiting restrictions as shown at Appendix A to the report are introduced, subject to retaining approximately two metres of double yellow lining to the north of the vehicular entrance opposite to Foy Gardens.

(7) Traffic Regulation Order - Proposed Changes to Waiting Restrictions - Titchfield Park Road, Titchfield (Decision 2015/16-671)

RESOLVED that the modifications to the waiting restrictions as shown at Appendix A to the report are introduced.

FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 25 June 2015

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor D C S Swanbrow (Chairman)

Councillor Mrs S M Bayford (Vice-Chairman)

Councillors: B Bayford, Mrs M E Ellerton, Mrs C L A Hockley, L Keeble, A Mandry, Mrs S Pankhurst and R H Price, JP (deputising for P W Whittle, JP)

Also Present: Councillor Mrs K Mandry, Executive Member for Health and Housing; Councillor Mrs K K Trott (minute 6)



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor P W Whittle, JP.

2. MINUTES

It was AGREED that the minutes of the meeting of the Scrutiny Board held on 19 March 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

In accordance with Standing Orders and the Council's Code of Conduct, Councillor Price declared a non-pecuniary interest in the Annual Report on the Performance of the Fareham Community Safety Partnership (minute 7 below refers).

5. DEPUTATIONS

There were no deputations made at this meeting.

6. REVIEW OF THE BOARD'S WORK PROGRAMME

The Board considered a report by the Director of Finance and Resources on its work programme for 2015/16.

At the invitation of the Chairman, Councillor Mrs Trott addressed the Panel during the consideration of this item.

It was AGREED that:-

- (a) the progress on actions since the last meeting of the Board, as shown in Appendix A to the report, be noted;
- (b) it be noted that the items on the work programme relating to the Department of Work and Pensions (minute 7(c), (d) and (e) of 19 March 2015 refer) had been removed;
- (c) it be noted that a reference from the Health and Housing Policy Development and Review Panel meeting on 28 May 2015 relating to the scrutiny of the health service (minute 2(a) and (b) refer) was being held in abeyance pending the Chairman of the Panel's meeting with representatives of the Clinical Commissioning Group on 15 July 2015;
- (d) it be noted that details of the next two year programme of question and answer sessions with individual members of the Executive, which was due to commence at the meeting on 19 November 2015, would be reported to the next meeting of the Board on 17 September 2015;

- (e) subject to (b), (c) and (d) above, the work programme for 2015/16, as shown in Appendix B to the report, be confirmed; and
- (f) any possible additional items for inclusion on the work programme be e-mailed to the Chairman, with a copy to the Director of Finance and Resources.

7. ANNUAL REPORT ON THE PERFORMANCE OF THE FAREHAM COMMUNITY SAFETY PARTNERSHIP

Councillor Price declared a non-pecuniary interest in this item, stating that he was a member of Fareham Community Safety Partnership, representing Hampshire Fire and Rescue Authority. Councillor Price indicated that, having consulted the Council's Monitoring Officer, he would remain in the room but that he would not participate in the discussion relating to this item.

The Board considered a report by the Director of Community on the Performance of the Fareham Community Safety Partnership.

The Community Safety Manager presented the report and answered members' questions thereon.

It was AGREED that:-

- (a) the performance and progress made by Fareham's Community Safety Partnership and the risks and challenges it faces in the future be noted;
- (b) with reference to paragraph 29 of the report, the officers be requested to look into supplementing the information concerning the Prevent initiative supplied to members via their newsletter and to Community Centre leaders in leaflet form by arranging training sessions; and
- (c) that all the officers concerned with community safety be congratulated on and thanked for the excellent work that they do with the extremely limited resources available.

8. PROPOSED QUESTION AND ANSWER SESSION WITH SOLENT LOCAL ENTERPRISE PARTNERSHIP

The Board was invited to give consideration to the nature of questions to be asked at the proposed question and answer session with the Solent Local Enterprise Partnership. A scoping report prepared by the Director of Finance and Resources was circulated to those present to assist members with their deliberations.

It was AGREED that:-

- (a) the proposed review of the Solent Local Enterprise Partnership be carried out in accordance with the scoping report circulated and attached as Appendix A to these minutes; and

- (b) for the future, consideration be given to requesting that the Executive Leader include an update on the Solent Local Enterprise Partnership in the announcements he makes at Council meetings.

9. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wished to consider any other item of business dealt with by the Executive since the last meeting of the Board. There were no other items of Executive business considered.

(The meeting started at 6.00pm
and ended at 6.56pm).

APPENDIX A**SCRUTINY BOARD - SCOPING REPORT**

Councillor requesting item: Councillor P Whittle

Issue	Review of the Solent Local Enterprise Partnership
Background	<p>The Solent LEP was formed in 2010, after the Government offered local areas the opportunity to take control of their future economic development. It is a locally-owned partnership between businesses and local authorities and plays a central role in determining local economic priorities and undertaking activities to drive economic growth and the creation of local jobs.</p> <p>The LEP published its Strategic Economic Plan on 31st March 2014, setting out its plan for growth in the Solent area with six strategic priority areas (Enterprise, Infrastructure, Inward Investment, Skills, Strategic Sector and Innovation).</p> <p>The LEP has successfully secured over £150m of Government funding for major infrastructure projects across the area and to support business growth, underpinned by a Growth Deal with Government for the period 2015 – 2021.</p> <p>The LEP also oversees the Solent Enterprise Zone brand at Daedalus, part of which is now in the ownership of Fareham Borough Council.</p> <p>With the borough of Fareham being at the heart of the LEP area, due to the scale of funding that the Solent LEP has successfully secured for the next 5 years, and the importance of the Enterprise Zone to growth plans in the borough, it is felt important that elected Members are clear of the work that the LEP are undertaking.</p>
Objective & Description	<p>To understand the priorities for the Solent LEP and how they contribute to the objectives of the Council. In particular, the LEP is invited to:-</p> <ul style="list-style-type: none"> Outline their governance and management structure, together with accountabilities Provide a summary of recent activity Summarise the priorities within the Strategic Economic Plan Provide a view on the impact of changing central Government policy on the LEP's priorities Highlight the issues and implications that are relevant to the Fareham borough, including how the LEP and the Council can work together to deliver the growth plans for the area.
<p><i>Please clearly state the final objective. Objectives might include scrutiny of process or issue, or shaping of policy option or special project.</i></p>	

Proposed Way Forward	It is proposed that a representative of the Solent LEP is invited to a meeting of the Board and requested to address the Board on the matters outlined above.
<i>How is the objective to be achieved? Options might include a report written by officers and considered by Scrutiny or Review Panels; informal working groups; discussion with external bodies; or a combination of several tools. Thought should be given to the process to be followed once the Scrutiny Board completes its work; a request or comment may be made to the Executive or policy options offered to Council.</i>	
Key Dates	Attendance and presentation to the Scrutiny Board at one of the following meetings: <ul style="list-style-type: none"> • 17th September 2015 • 19th November 2015

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 27 May 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: T M Cartwright, MBE, K D Evans, M J Ford, JP, R H Price, JP,
D C S Swanbrow, P J Davies and L Keeble (deputising for B
Bayford)

Also Present: Councillor Mrs K Mandry (item 4)



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor B Bayford.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 22 April 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's Announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute Application No/Page No
ZONE 1 – 2pm				
ZONE 2 – 2pm				
ZONE 3 – 2pm				
Mr N Waites		Meon Cross School, Land east of Burnt House Lane, Fareham	Supporting	Item 4 P/14/1238/FP Page 23
Ms M Hefford		32 Heritage Gardens, Fareham – Change of use of landscape area to private residential garden, erection of 1.15m high posts as support for new hedge	Opposing	Item 5 P/15/03248/FP Page 34

		planting, erection of garden shed and extension of existing hard surfaced area		
Mr C Ward		-ditto-	Supporting	-ditto-

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Development on the development control matter applications and miscellaneous matters, including information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/15/0292/FP - 25 PARK LANE FAREHAM HAMPSHIRE PO16 7LE

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(2) P/15/0302/TO - 4A DALEWOOD ROAD FAREHAM HAMPSHIRE PO15 5LB

Upon being proposed and seconded, the officer recommendation to grant consent to reduce 1 oak tree by 1-2 metres back to the boundary protected by Tree Preservation Order 565, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RRSOLVED that, subject to the conditions in the report, the application to reduce 1 oak tree by 1-2 metres back to the boundary protected by Tree Preservation Order 565 be GRANTED.

(3) P/15/0366/FP - 62 BELVOIR CLOSE FAREHAM PO16 0PP

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(4) P/14/1238/FP - MEON CROSS SCHOOL - LAND EAST OF BURNT HOUSE LANE FAREHAM HAMPSHIRE

The Committee received the deputation referred to in minute 5 above.

At the invitation of the Chairman, Councillor Mrs Mandry addressed the Committee on this item.

The Committee attention was drawn to the Update Report which provided the following information:- *within the main agenda there are some duplicated conditions. These are to be removed.*

The report recommends that a lockable bollard is to be installed to the road. It may be necessary to incorporate 2 bollards, depending on the width of the road. Condition no. 5 has been amended accordingly.

For ease, the full recommendation is provided below with amended conditions and the correct numbering:

PERMISSION subject to conditions:

1. The development hereby permitted shall be begun before the expiry of three years from the date of this permission.

REASON: To comply with the procedures set out in the Town and Country Planning (Development Management Procedure) Order 2010 and Section 92 of the Town and Country Planning Act 1990.

2. The development hereby permitted shall be carried out in accordance with the following approved plans:

Planning, design and Access Statement prepared by Macdonald Planning Consultancy

Proposed summer site plan Drawing no. 101:14:P03C

Proposed winter site plan Drawing no. 101:14:P02C

Flood Risk Assessment dated March 2015 prepared by Ambiental Technical Solutions Ltd

Surface Water Drainage Strategy dated March 2015 prepared by Ambiental Technical Solutions Ltd

Reason: For the avoidance of doubt and in the interests of proper planning.

3. The measures contained within the surface water drainage strategy prepared by Ambiental Technical Solutions Ltd shall be implemented prior to the use of the site as a sports pitch and shall be adhered and maintained to at all times thereafter.

Reason: To prevent flooding of the site and adjacent area; in accordance with policy CS15 of the adopted Fareham Borough Core Strategy.

4. Before the development hereby permitted is brought into use, a parking management plan shall be submitted to and approved in writing by the local planning authority. The management plan shall contain the following details:

- Details of members of the management group

- Frequency of meetings of management group

- Ways in which visitors will be informed of where to park

- Ways in which parking is monitored when visitors are invited to play against Meoncross on their pitches

- Strategy for dealing with people who don't park in the campus

- List of residents who will be invited to participate in the management group's review of the plan

The approved management plan shall be adhered to thereafter.

Reason: To ensure active monitoring of parking within the school; in accordance with policy CS5 of the adopted Fareham Borough Core Strategy.

5. Before the development hereby permitted is brought into use, details of a lockable bollard/s is/are to be submitted to and approved in writing by the Local Planning Authority. The bollard/s shall be retained thereafter in accordance with the approved details prior to the first use of the playing field.

REASON: To protect the amenities of the occupiers of neighbouring residential properties; in accordance with emerging policy DSP4 of the Local Plan Part 2: Development Sites and Policies.

6. Before the development hereby permitted is brought into use, details of improvements to the section of Burnt House Lane that links Meoncross School to the site, shall be submitted to and approved in writing by the Local Planning Authority. The approved alterations to the road shall be implemented prior to the use of the site as sports pitches.

Reason: To ensure that the road is repaired to a satisfactory standard; in accordance with policy CS5 of the Fareham Borough Core Strategy.

7. Before the development hereby permitted is brought into use, details of signage regarding parking and access onto Burnt House Lane is to be submitted to approved in writing by the Local Planning Authority. The approved signage shall be erected prior to the use of the sports pitches and shall be retained thereafter in perpetuity.

Reason: To protect the amenities of the occupiers of neighbouring residential properties; in accordance with emerging policy DSP4 of the Local Plan Part 2: Development Sites and Policies.

8. The site shall be used only as a sports pitch and for no other purpose whatsoever.

Reason: To protect the amenities of the occupiers of neighbouring residential properties; in accordance with emerging policy DSP4 of the Local Plan Part 2: Development Sites and Policies.

9. The use of the sports pitch hereby approved shall be between 09:00 and 18:00 hours Monday to Friday, between the hours of 09:00 and 13:00 on Saturdays and not at all on Sundays or Bank or Public Holidays.

Reason: To protect the amenities of the occupiers of neighbouring residential properties; in accordance with emerging policy DSP4 of the Local Plan part 2: Development Sites and Policies.

10. No megaphones or other sound amplifying equipment to be used within the site.

Reason: To protect to amenities of the occupiers of neighbouring residential properties; in accordance with emerging policy DSP4 of the Local Plan Part 2: Development Sites and Polices.

11. No external lighting shall be installed on the site.

Reason: To protect the rural character of the area and to avoid any disturbance to bats; in accordance policies CS4 and CS14 of the Fareham Borough Core Strategy and emerging policy DSP53 of the Local Plan Part 2: Development Sites and Policies.

12. Before the development hereby permitted is brought into use, details of the hedging to be planted on the outside of the perimeter fence, shall be submitted to and approved in writing by the Local Planning Authority. The approved hedging shall be planted before the site is brought into use. Any hedging plants that die or become, in the opinion of the Local Planning Authority, seriously defective, shall be replaced within the next available planting season with others of the same species, size and number as originally approved.

Reason: To protect the rural character of the area and to increase biodiversity; in accordance with Policies CS4 and CS14 of the Fareham Borough Core Strategy and emerging policy DSP53 of the Local Plan Part 2: Development Sites and Policies.

The Committee were also verbally updated that Condition 5 be further amended as follows:

5. Before the development hereby permitted is brought into use, details of a lockable bollard/s is/are to be submitted to and approved in writing by the Local Planning Authority together with any details of any Consents/Orders required under either Section 247 or 248 of the Town and Country Planning Act 1990 (as required). The bollard/s shall be retained thereafter in accordance with the approved details prior to the first use of the playing field.

REASON: To protect the amenities of the occupiers of neighbouring residential properties; in accordance with the emerging policy DSP4 of the Local Plan Part 2: Development Sites and Policies.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and updates and as amended to include:

- (i) the fence being a maximum height of 1 metre;
- (ii) the hedge being a minimum height of 1 metre;
- (iii) the sports pitch to only be used by the school and associated visiting teams;
- (iv) if the sports pitches cease to be used by the school then the land reverts back to agricultural land;
- (v) bollards to be installed at both ends of the lane – as indicated on the plan and due south of the field entrance;
- (vi) the proposed signs are to be erected at both ends of the lane as close to Mays Lane as possible;

and

(vii) Condition 4 being re-directed to a pre-commencement condition rather than a prior to first use condition

Was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that subject to the conditions in the report and the update report and the additional conditions that:

- (i) the fence being a maximum height of 1 metre;
- (ii) the hedge being a minimum height of 1 metre;
- (iii) the sports pitch to only be used by the school and associated visiting teams;
- (iv) if the sports pitches cease to be used by the school then the land reverts back to agricultural land;
- (v) bollards to be installed at both ends of the lane – as indicated on the plan and due south of the field entrance;
- (vi) the proposed signs are to be erected at both ends of the lane as close to Mays Lane as possible;

and

- (vii) Condition 4 being re-drafted to a pre-commencement condition rather than a prior to first use condition.

PLANNING PERMISSION be granted.

(5) P/15/0324/FP - 32 HERITAGE GARDENS FAREHAM PO16 9BZ

The Committee received the deputations referred to in minute 5 above.

The Committee's attention was drawn to the update report which provided the following information:- *there is a correction to the second paragraph under the "principle of the development" heading on page 35 of the agenda. This indicates that the neighbouring dwellings to the application site would be exempt from enforcement action due to the passage of time. The use of the land would only be immune from enforcement action after a period of 10 years from the breach of planning control. This required period has not yet passed and as such the paragraph should be corrected as follows:*

"in 2005 this Council granted planning permission for the application site together with the land to the west of 28-32 to be used as private residential garden (P/05/0466/CU refers). The gardens of Nos. 28-31 have already been extended, however, pre-commencement conditions were not complied with such that this planning permission is not considered as implemented. As such the owner of No.32 was advised to make a further planning application for the change of use of the land".

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(6) Planning Appeals

The Committee noted the information in the report.

(7) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.00 pm
and ended at 3.20 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Tuesday, 9 June 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: B Bayford, T M Cartwright, MBE, K D Evans, M J Ford, JP,
D C S Swanbrow, P J Davies and D J Norris (deputising for R H
Price, JP)

Also Present: Councillor Mrs C L A Hockley (Item 5)



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor R H Price, JP.

2. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

3. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct the following members declared a non-pecuniary interest in this item as the applicant is known to them.

4. DEPUTATIONS

The Committee received a deputation from the following in respect of the application indicated and were thanked accordingly.

5. DEVELOPMENT MANAGEMENT

Councillors Swanbrow and Bayford declared a non-pecuniary interest in this item as the applicant is known to them.

The Committee received the deputations referred to in minute 4 above.

At the invitation of the Chairman Councillor Mrs Hockley addressed the Committee on this item.

Officers advised Members by way of a verbal update that the emerging Local Plan part 2: Development Sites & Policies Plan referred to in the Committee report was now a fully adopted plan and as a result the saved policies within the Fareham Borough Local Plan Review no longer apply.

The Committee's attention was drawn to the update report which contained the following information:- *One further comment has been received as follows:*

The proposal is well thought out and managed to maintain the local countryside provided it is not expanded at a later date;

Will the fisherman still be able to fish?

SUGGESTED CONDITIONS:

1. The development hereby permitted shall be begun before the expiry of three years from the date of this permission.

REASON: *To comply with the procedures set out in Section 91 of the Town and Country Planning Act 1990.*

2. The development hereby permitted shall be carried out strictly in accordance with the following plans:

Site location plan – 001 rev C
Proposed site layout – PL001 rev G
Overall Site Layout – PL002 rev H
Building type A floor plans and elevations – PL007 rev C
Building type B ground floor plan – PL008 rev A
Building type C floor plans and elevations – PL011 rev B
Building type D floor plans and elevations – PL012 rev B
Building type E ground floor plan – PL013 rev A
Building type E first floor plan – PL014 rev A
Building type E elevations – PL015 rev B
Building type E elevations – PL016 rev B
Building type F plans and elevations – PL017 rev B
Building type G plans and elevations – PL018 rev B
Building type H floor plans and elevations – PL019 rev B
Key plan – PL023 rev B
Building J ground floor plan – PL023 rev A
Building J lower ground floor plan – PL024 rev A
Building J ground floor plan – PL025 rev A
Building J first floor plan – PL026 rev A
Building J elevations - PL027 rev B
Building J elevations – PL028 rev B
Building type B elevations (sheet 1 of 2) – PL033 rev B
Building type B elevations (sheet 2 of 2) – PL034

REASON: In order to secure a satisfactory form of development.

3. No development shall commence on site in relation to the care village until details of sewage and surface water drainage works to serve the development have been submitted to and approved in writing by the local planning authority. None of the units shall be occupied until the drainage works have been completed in accordance with the approved details.

REASON: In order to ensure adequate drainage is provided to serve the permitted development.

4. No development shall take place in relation to all the buildings within the care village until details of the internal finished floor levels of the buildings in relation to the existing and finished ground levels have been submitted to and approved by the local planning authority in writing. The development shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

5. No development shall take place in relation to the care village until the local planning authority have approved details of how provision is to be made on site for the parking and turning of operatives vehicles and the areas to be used for the storage of building materials, plant, excavated materials and huts associated with the implementation of the permitted development. The details shall also take into account the construction traffic management in relation to public footpaths 41 and 42. The areas and facilities approved in pursuance to

this condition shall be made available before construction works commence on site (other than construction of the site access) and shall thereafter be kept available at all times during the construction period, unless otherwise agreed in writing with the local planning authority.

REASON: In the interests of highway safety; in order to secure the health and wellbeing of the trees and vegetation which are to be retained at the site; and to ensure that the residential amenities of the occupiers of nearby residential properties is maintained during the construction period.

6. No development shall take place in connection with the care village until details of the measures to be taken to prevent spoil and mud being deposited on the public highway by vehicles leaving the site during the construction works have been submitted to and approved by the local planning authority in writing. The approved measures shall be fully implemented upon the commencement of development and shall be retained for the duration of construction of the development.

REASON: In the interests of highway safety and the amenity of the area.

7. No development shall take place in connection with the care village until a scheme for tree/hedgerow protection has been submitted to and approved by the local planning authority in writing. The approved scheme shall be implemented before any of the substantive development is commenced and shall be retained throughout the development period until such time as all equipment, machinery and surplus materials have been removed from the site.

REASON: To ensure that the trees, shrubs and other natural features to be retained are adequately protected from damage to health and stability during the construction period.

8. Before development commences in relation to the care village a ground investigation and an assessment of the risks posed to human health, the building fabric and the wider environment including water resources should be carried out. Where the investigation and risk assessment reveals a risk to receptors, a strategy of remedial measures and detailed method statements to address the identified risks shall be submitted to and approved in writing by the Local Planning Authority.

REASON: To ensure that any contamination of the site is properly taken into account before development takes place.

9. None of the units within the care village hereby approved shall be occupied until any agreed remedial measures have been implemented. Should contamination be encountered during works that have not been investigated or considered in the agreed scheme of remedial measures; an investigation, risk assessment and a detailed remedial method statement shall be submitted to and agreed by the Local Planning Authority in writing. The remediation shall be verified in writing by an independent competent person to the Local Planning Authority.

REASON: To ensure that any contamination of the site is properly taken into account before development takes place.

10. No development shall take place in relation to the care village until a programme of archaeological mitigation which will be set out in a Written Scheme of Investigation has been submitted and approved in writing by the Local Planning Authority. The development shall be carried out in accordance with the agreed archaeological mitigation.

REASON: In order to ensure that the site, which is located in an area where there is potential for archaeological discovery, is adequately investigated prior to development.

11. No development in relation to each care village building shall take place above damp proof course level until details of all external materials, including windows and doors to be used in the construction of that building have been submitted to and approved by the Local Planning Authority in writing. The development shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

12. No hard surfacing shall be laid in relation to the care village until details of the materials and finished colour of all hard surfaced areas have been submitted to and approved by the local planning authority in writing. The development shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development; to secure the appearance and character of the Titchfield Abbey Conservation Area.

13. None of the units within the care village hereby approved shall be occupied until details of the positions, design, materials and type of boundary treatment to be erected have been submitted to and approved by the local planning authority in writing. None of the units shall be occupied until the boundary treatment relating to them has been erected. The development shall be carried out in accordance with the approved details and the boundary treatment shall thereafter be retained at all times.

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

14. None of the apartments within the care village shall be occupied unless the bin/cycle store relating to them has been constructed and made available in accordance with the approved plans. The bin/cycle store shall thereafter be kept available and retained at all times for its respective purposes.

REASON: In the interests of visual amenity; in order to facilitate alternatives to the motorcar; to ensure that adequate refuse disposal facilities are provided at the site.

15. Attenuation of the units within the care village shall be undertaken in accordance with the approved noise report before the development is brought into use.

REASON: In the interests of residential amenity of the future occupants of the units.

16. Residential units with the care village shall not be occupied until the car parking for the unit has first been provided in accordance with the approved plans. These parking spaces shall thereafter be retained and kept available at all times.

REASON: To ensure adequate parking provision within the site; in the in the interests highway safety.

17. No external lighting serving footpaths, access roads, car parks or other communal areas shall be installed unless details have been submitted to and approved by the local planning authority in writing. The development shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

18. No work relating to the construction of the care village (including works of demolition or preparation prior to operations) shall take place before the hours of 0800 or after 1800 Monday to Friday, before the hours of 0800 or after 1300 Saturdays or at all on Sundays or recognised public holidays, unless otherwise first agreed in writing with the local planning authority.

REASON: To protect the amenities of the occupiers of nearby residential properties.

19. Within six months of the commencement of the care village a detailed landscaping scheme shall be submitted to and approved by the local planning authority in writing. The scheme shall identify a phasing schedule, all existing trees, shrubs and hedges to be retained together with the species, planting sizes, planting distances, density, numbers and provisions for the future maintenance of all new planting, including all areas to be grass seeded and turfed. The landscaping scheme shall reflect the approved landscaping strategy.

REASON: To secure the satisfactory appearance of the development, in the interests of the appearance ad character of the Titchfield Abbey Conservation Area.

20. The landscaping approved under Condition 19 shall be implemented in accordance with the approved details. Unless otherwise first agreed in writing, any trees or plants which, within a period of five years from first planting, are removed, die or, in the opinion of the local planning authority, become seriously damaged or defective, shall be replaced, within the next available planting season, with others of the same species, size and number as originally approved.

REASON: To ensure the provision, establishment and maintenance of a standard of landscaping.

21. *The development shall be carried out in accordance with the approved Ecological Mitigation, Management and Monitoring Plan, unless otherwise agreed in writing with the Local Planning Authority.*

REASON: To ensure protected species and biodiversity is protected and enhanced.

22. *Details of the proposed access on Cartwright Drive as shown in principle on drawing 4235/SK/201 Rev D shall be submitted to and approved by the Local Planning Authority in writing before development commences in relation to the care village. The agreed details shall be fully implemented before occupation of the units or before the country park is first brought into use.*

REASON: In the interest of highway safety.

23. *Details of the proposed surfacing treatment, including signage, to definitive footpath 41 running south to north along the western boundary shall be submitted to and approved by the Local Planning Authority in writing. The approved details shall be fully implemented before occupation of the care village.*

REASON: In the interest of pedestrian safety.

24. *The proposed community facilities within the care village shall be used solely for purposes ancillary to, and connected with the care village.*

REASON: To ensure the facilities are for the benefit of the residents of the care village or their visitors.

25. *The buildings within the care village shall achieve an equivalent of Level 4 of the Code for Sustainable Homes or BREEM excellent. Within six months of the final building being first occupied written confirmation shall be submitted to the local planning authority confirming the buildings achieve an equivalent of Code Level 4 or BREEAM excellent.*

REASON: In the interests of reducing energy use and increasing resource efficiency through sustainable methods of construction.

26. *Before the sub-station is constructed details of its design, materials and means of enclosure shall be submitted to and approved by the local planning authority in writing. The sub-station shall be erected in accordance with the approved details.*

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

27. *No hard surfacing shall be carried out in relation to the country park car park until details of its surfacing materials, finished colour, surrounding fences, barriers or enclosures and planting have been submitted to and approved by the local planning authority in writing. The development shall be carried out in accordance with the approved details.*

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

28. The country park hereby approved shall not be brought into use until the 40 spaces car park has been constructed in accordance with the approved plans. These parking spaces shall thereafter be retained and kept available at all times.

REASON: To ensure adequate parking provision within the site; in the interests of highway safety.

29. No works in relation to the children's play area shall be carried out until details of the surfacing material; play equipment and fencing have been submitted to and approved by the local planning authority in writing. The work shall be carried out in accordance with the approved details.

REASON: To secure the satisfactory appearance of the development; in the interests of the appearance and character of the Titchfield Abbey Conservation Area.

Note to applicant:

I. The site investigation should be in accordance with British Standards Institute BS 10175: 2011 + A1:2013 Investigation of Potentially Contaminated Sites – Code of Practice and should be carried out by or under the supervision of a suitably qualified competent person. This person should be a chartered member of an appropriate professional body and have experience in investigation contaminated sites.

II. A formal application for connection to the public sewerage system is required in order to service this development. Please contact Southern Water, Sparrowgrove House, Sparrowgrove, Otterbourne, Hampshire SO21 2SW (Tel: 0330 303 0119) or www.southernwater.co.uk.

iii. A formal application to connection to the water supply is required in order to service this development. Please contact Southern Water, Sparrowgrove House, Sparrowgrove, Otterbourne, Hampshire SO21 2SW (Tel: 0330 303 0119) or www.southernwater.co.uk.

IV. Due to the protected status of dormice a licence will need to be obtained from Natural England.

Members had careful regard for the tests required by Section 66 and 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990 and concluded that the substantial benefits of the proposal outweighed the harm to the character and appearance of the Titchfield Abbey Conservation Area and the setting if nearby listed buildings and Scheduled Ancient Monuments.

Upon being proposed and seconded, the officer recommendation to grant planning permission, subject the conditions in the report and the update report, was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that, subject to the conditions in the report and the update report, PLANNING PERMISSION be granted.

6. UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

(The meeting started at 2.00 pm
and ended at 3.10 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 24 June 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor A Mandry (Vice-Chairman)

Councillors: P J Davies, K D Evans, M J Ford, JP, R H Price, JP,
D C S Swanbrow, L Keeble (deputising for B Bayford) and
Mrs C L A Hockley (deputising for T M Cartwright, MBE)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors T Cartwright and B Bayford.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 27 May 2015 and the Special Planning Committee meeting held on 9 June 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Development on the development control matter applications and miscellaneous matters, including information on Planning Appeals. An Update Report was tabled at the meeting.

(1) P/15/0391/FP - 123 BRIDGE ROAD SARISBURY GREEN FAREHAM SO31 7HL

The Committee received the deputation referred to in minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to;

- (i). The conditions in the report;
- (ii). Imposing additional conditions to:
- (iii). Remove permitted developments rights on plot 5 for extensions and outbuildings;
- (iv). Secure the retention of trees on the eastern side of the site shown as being retained on the tree protection plan; and
- (v). Requiring the submission of amended plans demonstrating greater visual interest in the first floor east elevations of plots 4 and 5 through the incorporation of design features.

was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that subject to:

- (i). The conditions in the report;
- (ii). Imposing additional conditions to;
- (iii). Remove permitted development rights on plot 5 for extensions and outbuildings;
- (iv). Secure the retention of trees on the eastern side of the site shown as being retained on the tree protection plan; and
- (v). Requiring the submission of amended plans demonstrating greater visual interest in the first floor east elevations of plots 4 and 5 through the incorporation of design features.

PLANNING PERMISSION be granted.

(2) P/15/0489/SU - JUNCTION OF HUNTS POND ROAD AND NETLEY ROAD TITCHFIELD FAREHAM HAMPSHIRE PO144RH

Upon being proposed and seconded the officer recommendation that prior approval is not required, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that prior approval is NOT REQUIRED.

(3) P/15/0377/FP - 30 FAREHAM PARK ROAD - PLOT 1 & 2 - FAREHAM HAMPSHIRE PO15 6LE

The Committee received the deputation referred to in minute 5 above.

The Committee's attention was drawn to the update report which provided the following information: - *The developer has confirmed that the roof to the concrete sectional garage which was removed from the site was constructed from tin and not asbestos. The Council's contaminated land officer has agreed that the proposed condition requiring soil samples is not required.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report (and for the avoidance of doubt without condition 4 in relation to contamination), was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(4) P/15/0409/FP - 137 GUDGE HEATH LANE FAREHAM HAMPSHIRE PO15 6PR

The Committee received the deputation referred to in minute 5 above.

The Committee's attention was drawn to the Update Report which provided the following information: - *The Officer report refers to the loss of on-street parking as one of the main planning considerations.*

The report describes there being sufficient space for approximately five vehicles in the stretch of road up until the driveway to nos. 17, 19 & 21 Sunlight Gardens. This is an error. To clarify, there is sufficient room for approximately four vehicles at present.

The provision of the new access would shorten this available space to approximately three vehicle lengths (a loss of one parking space).

Members were also given a further verbal update at the meeting which stated that the case officer has been in contact with the applicant regarding the location of the access and informed members that the applicant is willing to move the location of the access further south towards the junction of Sunlight Gardens and Gudge Heath Lane which would then result in no loss of existing on street car parking space.

A motion was proposed and seconded, to refuse the application on the grounds of loss of landscaping and an unsafe effect on the highway; the motion was voted on and NOT CARRIED.
(Voting: 2 in favour; 7 against).

A further motion was proposed and seconded, to grant PLANNING PERMISSION subject to the receipt of satisfactory amended plans showing the repositioning of the access towards Gudge Heath Lane so that the proposed access would be across existing double yellow lines and would not result in the loss of any existing on street car parking the motion was voted on and CARRIED.
(Voting: 6 in favour; 3 against).

A further motion was proposed and seconded, to request that any amended plans received by Planning Officers should be brought back to Committee for approval; the motion was voted on and NOT CARRIED.
(Voting: 2 in favour; 7 against)

RESOLVED that subject to Officers receiving satisfactory amended plans showing the access across the double yellow lines, Officers were authorised by the Planning Committee to then issue the planning permission.

(5) P/15/0426/FP - LAND AT - ROWNER ROAD

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

(6) Planning Appeals

The Committee noted the information in the report.

(7) UPDATE REPORT

The Update Report was tabled at the meeting and considered with the relevant agenda item.

7. TREE PRESERVATION ORDERS

The Committee considered the confirmation of the following Fareham Tree Preservation Order(s), which had been made by officers under delegated powers and to which no formal objections had been received.

Fareham Tree Preservation Order No 705 (2015) – 1 & 35 Longfield Avenue and Land to the South Tree.

Order made on 26 March 2015 for which no objections were made.

RESOLVED that Fareham Tree Preservation Order No 705 be confirmed and made and served.

(The meeting started at 2.00 pm
and ended at 3.44 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Monday, 29 June 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor T G Knight (Chairman)

Councillor G Fazackarley (Vice-Chairman)

Councillors: P J Davies, Miss T G Harper, D L Steadman, C J Wood and
D J Norris (deputising for P W Whittle, JP)

**Also
Present:**



1. APOLOGIES

An apology of absence was received from Councillor P W Whittle, JP.

2. MINUTES

At the invitation of the Chairman, the Monitoring Officer addressed the Committee on the item to advise the members of two amendments to the minutes of the Audit and Governance Sub-Committee held on 26 March 2015:

- (i). The removal of the words “Mr D Basson” from paragraph 14 so that it reads “Councillor C J Wood and the Monitoring Officer left the room and took no part in the deliberation”; and
- (ii). The addition of the words “and consultation with Mr David Basson, the Council’s Designated Independent Person” in paragraph 14 so that it reads “Following the deliberation of the Standards Sub Committee and consultation with Mr David Basson, the Council’s Designated Independent Person, a motion was proposed and seconded to resolve that a breach of the code had taken place;”

RESOLVED that:-

- (a) the minutes of the Audit and Governance Committee meeting held on 16 March 2015 be confirmed and signed as a correct record; and
- (b) the minutes of the Audit and Governance Standards Sub-Committee held on 26 March 2015 be confirmed and signed as a correct record, subject to the amendments in (i) and (ii) above.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed to the Committee Councillor Wood.

He also welcomed to the meeting Andy Jefford from Mazars and Kate Handy and Martin Young from Ernst and Young.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

DECISIONS MADE UNDER DELEGATED POWERS

6. EXTERNAL AUDITORS ANNUAL PLAN

The Committee considered a report by the Director of Finance and Resources on the External Auditors Annual Plan.

The report was presented by Martin Young, who took questions from members.

RESOLVED that the Committee approve the Audit Plan, attached as Appendix A to the report.

7. EXTERNAL AUDIT ANNUAL FEE LETTER

The Committee considered a report by the Director of Finance and Resources on the external audit annual fee letter.

The report was presented by Martin Young, and then took questions from members.

Councillor Norris queried the 4 instalment payments as they added up to more than the cost of the audit fee. Martin Young explained to the Committee that the instalments also included the cost of the housing benefit subsidy claim.

RESOLVED that Committee approve the fees proposed for the External Audit Coverage in 2015/16.

8. QUARTERLY AUDIT REPORTS

The Committee considered a report by the Director of Finance and Resources on the Quarterly Audit Report.

The report was presented by Andy Jefford, who took questions from members.

RESOLVED that the Committee note the progress and findings arising from the Internal Audit work, attached as Appendix A to the report.

9. COUNTER FRAUD PROGRESS

The Committee considered a report by the Director of Finance and Resources on an update on counter fraud strategy work and fraud cases over the past 6 months.

Members were given an update on paragraph 13 of the report on the planned exercise by the parking team to identify possible blue badge fraud. Members were informed that the first park of the exercise had now been completed and that out of the 23 badges that were checked 1 was found to have been misused as the blue badge holder was not in the vehicle where the blue badge was being used.

RESOLVED that the Committee note the content of the report.

10. REVIEW OF WORK PROGRAMME AND TRAINING PLAN

The Committee considered a report by the Director of Finance and Resources which reviewed the Committee's work programme and training plan for 2015/16.

RESOLVED that the Work Programme for the rest of the year, as set out in Appendix A of the report, be approved.

(The meeting started at 6.00 pm
and ended at 6.47 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 7 July 2015

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton, K D Evans (deputising for M J Ford, JP), T J Howard, L Keeble, D J Norris and Mrs S Pankhurst



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M J Ford, JP, N R Gregory and Mrs K Mandry.

2. MINUTES

RESOLVED that the minutes of the meeting of the Committee held on 2 June 2015 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

MATTER SUBMITTED FOR CONFIRMATION

6. HAMPSHIRE COUNTY COUNCIL ELECTORAL REVIEW

The Committee considered a report by the Director of Finance and Resources on the Hampshire County Council Electoral Review being carried out by the Local Government Boundary Commission for England. The Democratic Services Manager presented the report and illustrated various aspects with slides showing the European Regions, Parliamentary Constituencies, County Divisions, Fareham Wards and the distribution of electors within the Borough. A paper containing a suggested consultation response from Fareham Borough Council, which had been prepared in consultation with the Chairman, was circulated to those present.

RECOMMENDED that the suggested consultation response, attached as Appendix A to these minutes, be adopted as Fareham Borough Council's response to the Local Government Boundary Commission for England's consultation on Hampshire County Council electoral boundaries.

DECISIONS UNDER DELEGATED POWERS

7. LICENSED PREMISES AND COMMUNITY SAFETY

The Committee received a presentation from the Community Safety Manager on Licensed Premises and Community Safety. The presentation included details of the Licensing Act 2003, the Licensing Objectives, Responsible Authorities, the Council's Licensing Policy, Data concerning Temporary Event Notices, Applications under the Licensing Act 2003 and Juvenile test purchase operations, the Partnership Action Group, the Designated Public Places Order

and the Police. A paper showing details of Juvenile test purchases carried out during 2014/15 was circulated to those present.

RESOLVED that the Community Safety Manager be thanked for her presentation.

8. ACTUAL REVENUE EXPENDITURE 2014/15

The Committee considered a report by the Director of Finance and Resources on Actual Revenue Expenditure for 2014/15.

RESOLVED that the report be noted.

9. ANNUAL HEALTH AND SAFETY SERVICE PLAN

The Committee considered a report by the Director of Community on the Annual Health and Safety Service Plan. A paper giving examples of the type of premises the Health and Safety Executive and the local authority were responsible for enforcing was circulated to those present.

RESOLVED that the Section 18 Health & Safety Intervention Plan, as shown in Appendix A to the report, be approved.

10. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME

The Committee considered a report by the Director of Community on its work programme for 2015/16.

RESOLVED that:-

- (a) the progress on actions arising from the meeting of the Committee held on 2 June 2015, as shown in Appendix A to the report, be noted;
- (b) the officers be requested to look into the possibility of arranging a training session for all members on taxi firms that operate by mobile phone communication;
- (c) subject to (b) above, the work programme for 2015/16, as shown in Appendix B to the report be confirmed; and
- (d) it be noted that the in-house training session for members prior to the meeting of the Committee on 22 September 2015 would be based on the processes involved in the licensing of events.

(The meeting started at 6.00pm
and ended at 6.49pm).

APPENDIX A

Suggested consultation response from Fareham Borough Council

Fareham Borough Profile

Fareham Borough is a coastal area lying between the two cities of Portsmouth and Southampton on the south coast of Hampshire. It covers an area of approximately 30 square miles, being 8 miles long from east to west and has a population of approximately 110,000 living in 48,000 households consisting of 89139 electors. Whilst over half of the land area is countryside, the Borough is mainly urban in character consisting of a number of sizeable settlements all of which are located close to each other. Fareham is the largest town with a population of around 37,300. The Western Wards (Sarisbury, Locks Heath, Park Gate, Swanwick, Titchfield Common and Warsash), together are a similar size to Fareham (30,500 population), whilst Portchester in the east of Borough has a population of 17,600 people. Other key settlements include Whiteley, Titchfield and Stubbington & Hill Head.

There are currently seven County Councillors representing Fareham, five representing one division and two representing a joint division as shown below:

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Crofton	1	11,729	-10.3%	11,665	-15%
Fareham Portchester	1	14,491	+10.8%	14,117	+2%
Fareham Sarisbury	1	12,026	-8.1%	13,456	-2%
Fareham Titchfield	1	11,759	-10.1%	11,641	-15%
Fareham Town	2	27,946	+6.8%	30,883	+1%
Fareham Warsash	1	11,188	-14.5%	11,214	-19%
Total	7	89,139		92,976	

The existing pattern of divisions across the Borough serves the electorate and the distinct communities within the divisions effectively but it is recognised by Fareham Borough Council that the majority of the divisions fall outside of the + / - 10% variance threshold required by the statutory criteria of this review.

It is not proposed to suggest any name change to any of the divisions.

The proposed amendments to address the variances in each division are as follows:

Fareham Crofton

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
---------------	---------	-----------------	---------------	-----------------	---------------

Fareham Crofton	1	11,729	-10.3%	11,665	-15%
-----------------	---	--------	--------	--------	------

This division currently comprises of the Hill Head & Stubbington wards forming a single urban area with a range of services including a local centre, doctors, dentists, two primary schools, a secondary school and a community centre.. Its boundaries are well defined by Solent Water to the south, Gosport divisions to the east, a strategic gap to the north and open fields to the west. These features create a natural settlement boundary separating the division from Titchfield division to the west and Fareham Town to the north.

It is accepted that the figures fall outside of the + / - 10% variance threshold required by the statutory criteria of this review but it is considered that this settlement in terms of its geography is isolated and no changes should be made to the existing division boundaries.

RECOMMEND: No change

Fareham Portchester

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Portchester	1	14,491	+10.8%	14,117	+2%

Fareham Portchester division comprises of Portchester East and Portchester West ward and forms part of the eastern boundary of the Borough . The main settlement of Portchester consists of modern residential and industrial development alongside the A27 road and the railway, both of which link Fareham and Portsmouth. This part of Portchester has a railway station, a public library and health centre and a large shopping centre. A market is held on Wednesday in the pedestrian area of the shopping precinct. From the centre of Portchester, Castle Street leads to the Grade 1 Listed Building, Portchester Castle located on the southern boundary of the division. Along the way there are many 18th century houses with much unspoilt character. It is considered that these areas are served by the central hub of the shopping area in West Street and the recently built Community Centre in Westlands Grove providing an important role in supplying local facilities and services to the community.

Moving west from Portchester shopping centre along the A27, the development is disassociated from the district centre as the land falls towards the viaduct and the slip road from the M27 motorway in the town centre of Fareham. It is considered that the electorate in this reea are more likely to use the facilities available in Fareham town centre than to consider themselves part of the Portchester settlement. By moving part of the electorate from Portchester West 4 district to Fareham Town division, both divisions will achieve the Hampshire average in terms of electorate.

RECOMMEND: Transfer the western part of Portchester West 4 district to extend the eastern boundary of Fareham Town division.

Fareham Sarisbury

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Sarisbury	1	12,026	-8.1%	13,456	-2%

Fareham Sarisbury division currently comprises of Park Gate and Sarisbury wards. This includes the smaller village settlements of Swanwick, Burrige and Sarisbury together with the more modern development of Whiteley. The division is constrained by the River Hamble to the west and the Borough boundary which separates Fareham from Winchester and Eastleigh. As the electorate falls within the + / - 10% variance threshold required by the statutory criteria of this review, no change is considered to be necessary.

RECOMMEND: No Change

Fareham Titchfield

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Titchfield	1	11,759	-10.1%	11,641	-15%

Fareham Titchfield division currently comprises of Titchfield and Titchfield Common wards. It is situated in the centre of the borough with the mainly urban area of the Titchfield Common to the west, the village settlement of Titchfield in the centre with large areas of open fields surrounding the village and the urban Peak Lane and Catisfield areas adjacent to the western edge of Fareham town of to the east.

Titchfield village has a local centre, doctors, dentists, a primary school and a community centre serving the local population.. It is separated from Titchfield Abbey by the A27 and there are conservation areas at Titchfield and Titchfield Abbey. The key factors shaping future development in the village include its important historic environment and its position in the Meon Valley separating the two main urban areas within Fareham.

As the village is restricted in housing development terms, the division includes areas which form part of both main urban areas, Fareham Town to the east and the Western Wards to the west. As the electorate is forecast to be significantly lower than the Hampshire average, it is considered that the urban area to the east which forms districts 2, 3 and 4 of Fareham West ward are included within Titchfield division and districts 3 and 4 of Titchfield Common ward are transferred to Fareham Warsash division to retain the identities of the communities.

Titchfield Common was formed as a ward at the conclusion of the last Boundary Commission review in 2001 as the number of properties had increased substantially in the Western Wards to merit a re-organisation of wards. In addition, the area has been defined in the Fareham Borough Council Local Plan as part of the Western Wards and the electorate are disassociated with the other areas in the division.

RECOMMEND:

1. Add polling districts FW2, FW3 and FW4 from Fareham Town division;
and
2. Transfer polling districts TC3 and TC4 into Fareham Warsash division

Fareham Town

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Town	2	27,946	+6.8%	30,883	+1%

Fareham Town is a two member division which forms the main focus for facilities and services in the Borough and currently comprises of the following wards:

- Fareham East
- Fareham North
- Fareham North West
- Fareham South
- Fareham West

The division includes the main urban town centre which has good public transport links and the M27 motorway and A27 run east to west. The division also includes the rural area north of the M27 motorway adjacent to the boundary with Winchester City Council divisions and the proposed new development of Welborne will also be included in the division.

It is considered that the existing arrangement of a two member ward should continue as the stability will assist in supporting the existing communities within the division whilst developing Welborne, a major new community being planned for the north of Fareham which will include up to 6,000 homes, workplaces, schools, green space, shops and local community services. New roads and utilities infrastructure will also be required to support the new community. In the circumstances, two members will be required to adequately address all the issues which cut across the whole division.

It is recognised that the electorate for this division will be in excess of the 2021 Hampshire average. To achieve electoral equality, it is necessary to transfer polling districts from Fareham Town west into Titchfield division and add Portchester West 4 district into Fareham Town division for the reasons stated in previous paragraphs.

RECOMMEND:

1. Transfer polling districts FW2, FW3 and FW4 into Fareham Titchfield division
2. Add PW4 to Fareham Town division

Fareham Warsash

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Warsash	1	11,188	-14.5%	11,214	-19%

This division covers the south western section of the borough and includes Warsash and the central part of Locks Heath as well as a large area of open country fronting the Solent. The division currently includes Locks Heath and Warsash ward. A district centre is located at Locks Heath with a local centre in Warsash which provide day to day services to a local catchment area. Locks Heath in particular, has a good range of shops and services including a library, community facilities and public transport. The recent opening of a Waitrose branch has assisted in increasing vitality and viability to the centre which is complemented by 3 hour free parking.

Whilst this area saw substantial growth during the last 20 years, the electorate is significantly below the 2021 Hampshire average. To achieve electoral equality, it is necessary to add the built up districts of Titchfield Common which traditionally form the area of the Borough grouped together as the Western Wards and are strategically linked with public transport which run through the Locks Heath hub.

RECOMMEND: Add polling districts TC3 and TC4 to Fareham Warsash division

Conclusion

Having regard to the proposals, the revised divisions would be as follows:

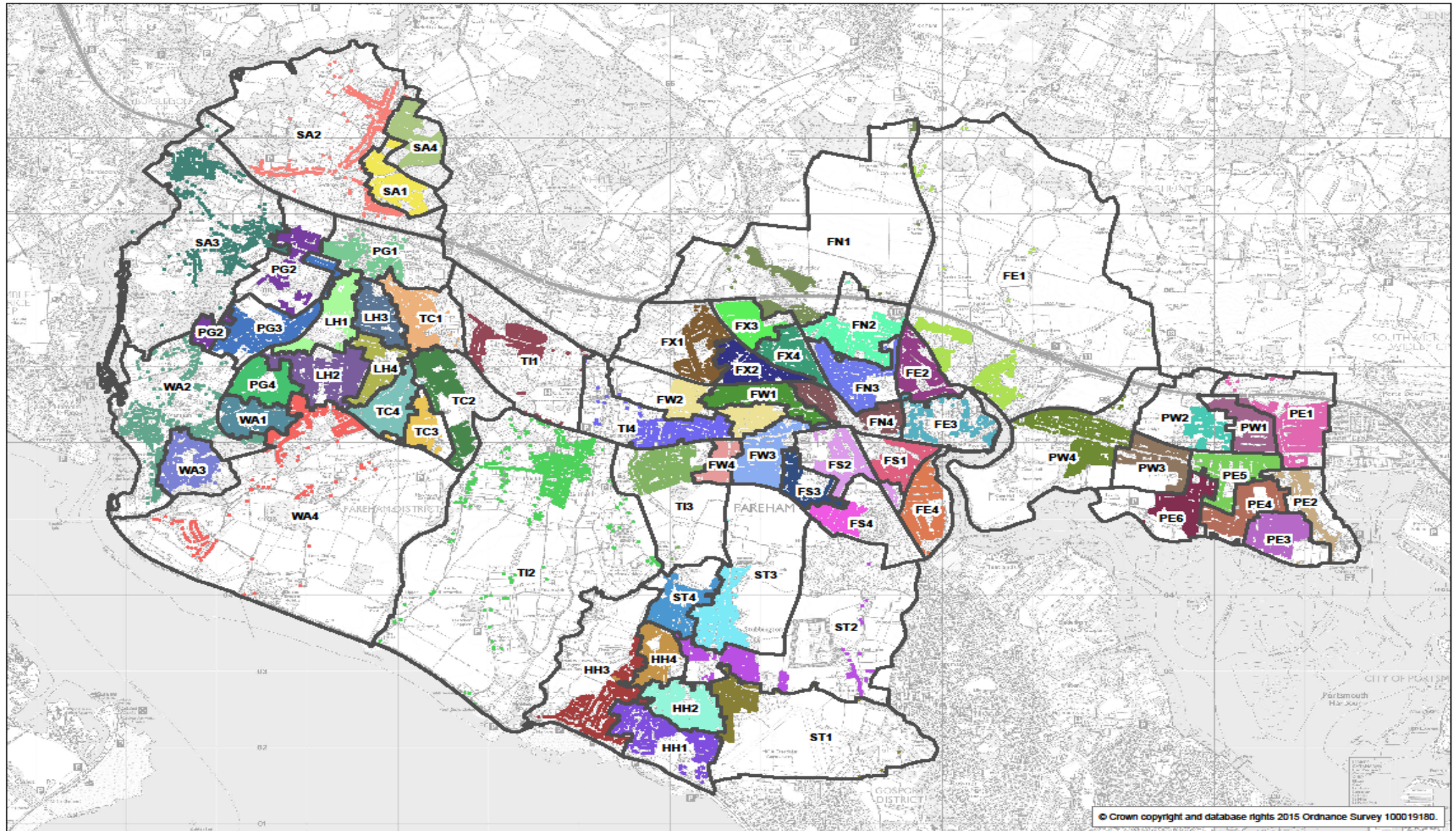
Division name	Members	2021 Electorate (Existing Forecast)	2021 Variance (Existing Forecast)	2021 Electorate (Proposed)	2021 Variance (Proposed)
Fareham Crofton	1	11,665	-15.8%	11,665	-15.8%
Fareham Portchester	1	14,117	2.0%	13,717	-0.9%
Fareham Sarisbury	1	13,456	-2.8%	13,456	-2.8%
Fareham Titchfield	1	11,641	-15.9%	13,105	-5.4%
Fareham Town	2	30,883	11.5%	27,364	-1.2%
Fareham Warsash	1	11,214	-19.0%	13,669	-1.3%
Total	7	92,976		92,976	

In support of the recommendations the following information is attached:

1. a map showing the electorate in the settlements using a dot for each address which clearly shows the demarcation of the distinct settlements within electoral divisions
2. a map showing the former Fareham Borough Council Local Plan, the brown areas indicate the settlements.

RECOMMEND: That the Licensing and Regulatory Affairs Committee recommend the above proposals to Council and this report is submitted to the

Local Government Boundary Commission for England as a formal response to the Review of Hampshire Divisions.



FAREHAM

BOROUGH COUNCIL

Report to Council

Date: 30 July 2015
Report of: Head of Democratic Services
Subject: Community Governance Review - Funtley

SUMMARY

Following the submission of a petition from residents in Funtley, this report sets out the details of the proposed Community Governance Review to be undertaken and recommends the Terms of Reference and timetable on which it should be carried out.

RECOMMENDATIONS

That the Council approves:

- (a) that a Community Governance Review be undertaken;
- (b) that the Terms of Reference appended to this report be adopted; and
- (c) the timetable for the review as appended to this report be adopted.

INTRODUCTION

1. Under the Local Government and Public Involvement Health Act 2007, the Council has a duty to carry out a Community Governance Review on receipt of a valid petition under section 90 of the Act. Members will recall that a petition was submitted by Funtley residents requesting the Council carries out a review of the Funtley area with a view to creating a parish council. The Council is required to have regard to the Guidance on Community Governance Reviews issued by the Secretary of State for Communities and Local Government.
2. The purpose of this report is to ask the Council to approve the carrying out of a Community Governance Review of the area shown on the plan accompanying the petition and approve the Terms of reference and timetable for the review.

THE REVIEW PROCESS

3. On receipt of a petition, the first test is to check whether the petition is valid against the conditions as set out in The Local Government and Public Involvement in Health Act 2007 (Chapter 3, Section 80 as amended). These provisions include checking that the number of local government electors who have signed the petition meets the minimum percentage or minimum number required of the electorate for the proposed area, as defined by the map accompanying the petition.
4. This petition now meets the criteria, a final map of the area covered having been agreed with the petitioners on 7 July 2015, and has therefore been found to be valid from that date, triggering a Community Governance Review. The Act requires Terms of Reference to be drawn up and agreed with the petitioners before being confirmed by a decision of Council. The draft Terms of Reference are attached as Appendix A.
5. Key elements of the review will include running formal consultations with the relevant electorate, Hampshire County Council, local businesses and any other person or body with an interest in the review. The proposed timetable is attached as Appendix B of this report which also outlines the communication strategy to be undertaken.
6. The date of the receipt of the final, valid, petition marks the formal commencement of the Community Governance Review period which must be completed within 12 months. In this case, for the petition to be valid, all required details under the Act, as amended, were required to trigger a start date for the review. While the original petition included a very general pictorial map image, this was insufficiently certain or detailed to meet the pre-conditions set by the Regulations. Officers have subsequently worked with the Petitioners to provide a more detailed map to meet the requirements of the Act and this has subsequently been agreed with Petitioners on 7 July 2015. The final approved version of the map is shown at Annexe 1.
7. The 7 July 2015 is therefore the date of deemed receipt of a valid Petition for the purpose of commencing the review period. Before the end of the 12 month review period, the Council must determine what action it will take with regards to the setting up of a Parish Council. The decision must take into account the statutory guidance and the consultation results.

8. The recommendations made in a community governance review have two main objectives:
 - To improve community engagement and better local democracy;
 - more effective and convenient delivery of local services.

The review must also ensure that community governance within the area under review reflects the identity and interests of the community in that area and is effective and convenient. It must also take into account any existing arrangements such as community or residents associations.

RISK ASSESSMENT

9. The Council has a duty to carry out a review following the receipt of a valid petition under the Act. Failure to carry out the review would result in a breach of statutory duty by the Council.

Appendix A – Draft Terms of Reference **Appendix B – Proposed timetable of review**

Background Papers:

File of correspondence from Funtley Village Society

Reference Papers:

DCLG – Guidance on community governance reviews

Local Government and Public Involvement Health Act 2007

The Legislative Reform (Community Governance Reviews) Order 2015

Enquiries:

For further information on this report please contact Elaine Wildig (ext. 4587)

FAREHAM

BOROUGH COUNCIL

Community Governance Review 2015 - Funtley Village

Terms of Reference

What is a Community Governance Review?

A Community Governance Review is a review of the whole or part of the borough to consider one or more of the following:

- Creating, merging, altering or abolishing parishes;
- The naming of a parish and the style of a new parish (i.e. whether to call it a “village”, “community” or “neighbourhood” with the council similarly named as a “village council”, “community council” or “neighbourhood council”);
- The electoral arrangements for parishes (including council size, the number of councillors to be elected to the council, and parish warding), and
- Grouping parishes under a common parish council or de-grouping parishes.

The Borough Council is required to ensure that community governance within the area under review will be:

- reflective of the identities and interests of the community in that area; and
- is effective and convenient.

In doing so the Community Governance Review is required to take into account:

- The impact of community governance arrangements on community cohesion; and
- The size, population and boundaries of a local community or parish.

The government has emphasised that recommendations made in Community Governance Review ought to bring about improved community engagement, more cohesive communities, better local democracy and result in more effective and convenient delivery of local services.

Why are we carrying out this Community Governance Review?

Following receipt of a valid petition signed by 322 electors within the ward of Fareham North, Fareham Borough Council is required by law to undertake a Community Governance Review to consider the petitioners’ request, which is as follows:

“We the undersigned electors live in Funtley (including Iron Mill Lane) and believe that we should have our own Parish or village Council. We request that Fareham Borough Council make the necessary provisions for establishing a Parish or village Council by conducting a Community Governance Review and that this should happen as soon as possible. We hope

that the outcome will be an independent Parish Council for Funtley Village which will work closely with its residents and Fareham Borough Council.”

The petitioners’ proposals are illustrated on the map attached as Appendix 1 to this document.

In drawing up these terms of reference, we have consulted the Funtley Village Society and Hampshire County Council and taken into consideration their comments.

What are we consulting on at this stage?

Option 1

To create a new Parish Council

Option 2

To make no changes to the current arrangements

How will Fareham Borough Council undertake this Community Governance Review?

As the principal authority, Fareham Borough Council is responsible for undertaking any Community Governance Review within its electoral area. The procedure for a Community Governance Review requires the Council:

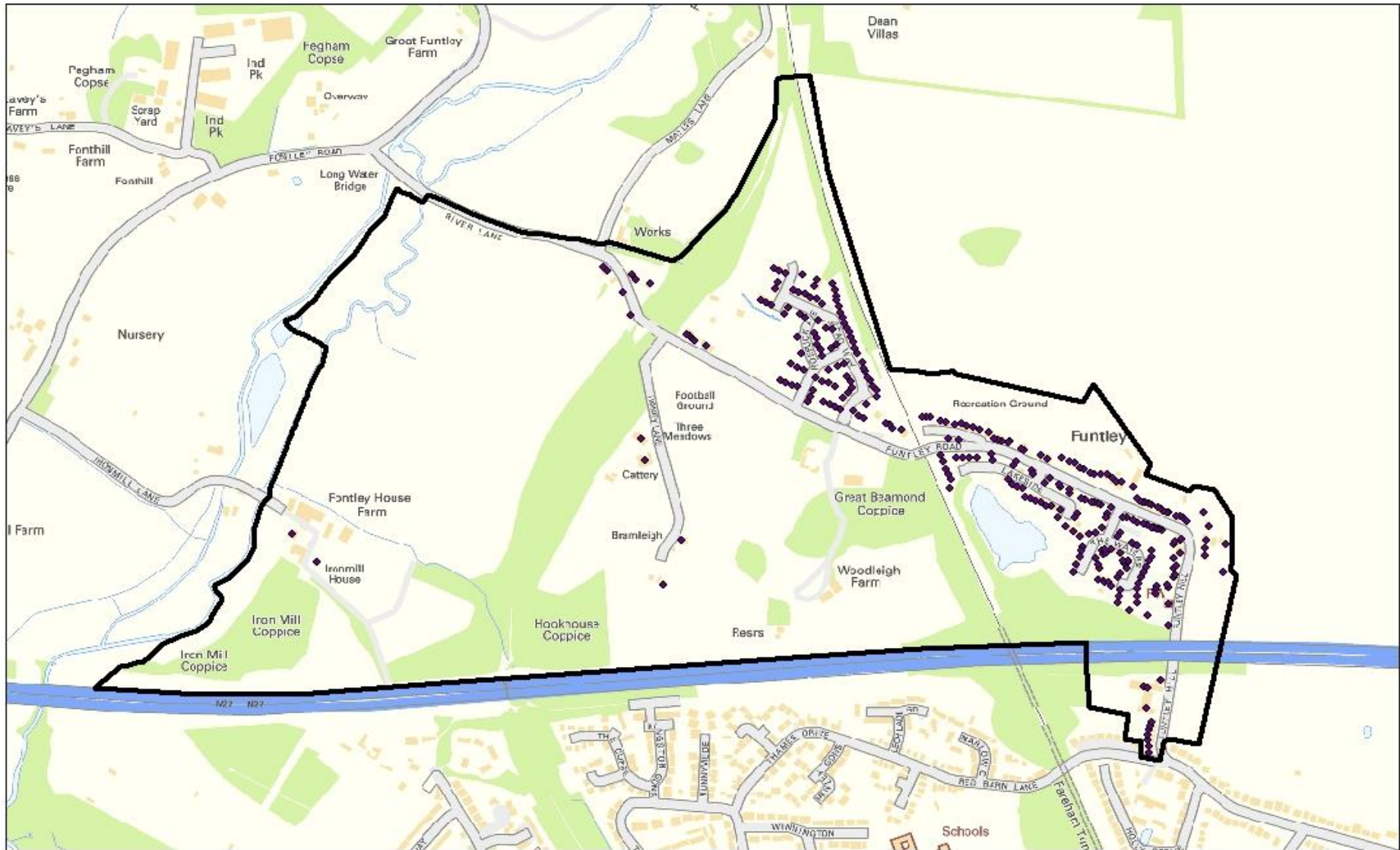
- (a) to consult initially on these terms of reference for the review
- (b) taking into account representations received, to then publish draft recommendations and consult on those
- (c) taking into account representations received, to then publish the final recommendations and, if required, to make a community governance reorganisation order to give effect to agreed changes.

In undertaking this Community Governance Review, the Borough Council will be guided by:

- Part 4 of the Local Government and Public Involvement in Health Act 2007,
- the relevant parts of the Local Government Act 1972
- The Legislative Reform (Community Governance Reviews) Order 2015, and
- the document “Guidance on Community Governance Reviews” (March 2010) issued in accordance with section 100(4) of the 2007 Act by the Department for Communities and Local Government and The Local Government Boundary Commission for England.

As required by Section 79(3) of the 2007 Act, the Borough Council has notified Hampshire County Council that a review is to be undertaken, provided them with a copy of these terms of reference for the review and has consulted them on the matters under review.

Map of Proposed Boundary of Funtley Parish



Community Governance Review 2015 -2016 – Draft Timetable

Stage	Action	Timeline	Outline of Action
1	Report to full Council	30 July	Council determines Terms of Reference of community governance review
2	Publish terms of reference	3 August	Council publishes Terms of Reference and notifies Interested parties of the review timetable.
<p>Communication Strategy: To prepare a letter and delivery to every household, local businesses, community groups and interested parties to encourage qualitative responses. Devise communications campaign to include posters and leaflets, book hall for exhibition, set up page on website and arrange for submission of comments by internet and FAQs.</p>			
3	Consultation period on the options set out in the terms of reference to avoid peak time holiday period	21 September – 14 Dec	<p>Consultation letters as above and including:</p> <ul style="list-style-type: none"> • Hampshire County Council • Winchester City Council • Wickham Parish Council • Borough councillors representing Funtley • Portsmouth Angling Club <p>Notices in Funtley notice board, Miner's Arms, Social Club, McColls/Funtley Post Office, St. Francis Church</p>
4	Consider responses to consultation	January 2016 to 30 March	Consider submissions and prepare draft recommendations report
	Purdah (Pre-election period)	30 March – 6 May	No action during pre-election period
5	Publish draft recommendations	May 2016 to June 2016	Submit report to Council; publish draft recommendations for further consultation with interested parties.
<p>Communications Strategy: To include distribution of letters to interested parties, update website, consider other methods of communication depending on points raised by residents in draft consultation report.</p>			
6	Report to full Council	June 2016	Council to receive details of outcome of consultation and consider recommendations
7	Publish final recommendations	By 30 June 2016	Council publishes recommendations.

FAREHAM

BOROUGH COUNCIL

Report to Council

Date: 30 July 2015

Report of: Head of Democratic Services

Subject: Hampshire County Council Electoral Review – Consultation Response

SUMMARY

The Local Government Boundary Commission for England (LGBCE) is carrying out a review of Hampshire County Council electoral division boundaries to deliver electoral equality across the county. A ten week public consultation has commenced inviting proposals for a new pattern of electoral divisions for Hampshire.

Fareham Borough Council is invited to submit a consultation response to give a view on where the new County division patterns should be drawn. This will close on 3 August 2015 after which the LGBCE will publish its draft recommendations with final proposals being published in April 2016. It is intended that the new electoral arrangements will come into effect in time for the County Council elections in 2017.

The Licensing and Regulatory Affairs Committee considered the report and draft response at its meeting on 7 July 2015 and recommended that Council approves the response on behalf of Fareham Borough Council to the Local Government Boundary Commission for England consultation.

RECOMMENDATIONS

That the Council:

- (a) approves the report attached as Appendix A as the formal response from Fareham Borough Council to the Local Government Boundary Commission for England consultation on Hampshire County Council electoral boundaries; and
- (b) authorises the Chief Executive Officer to submit the response to the Local Government Boundary Commission for England within the consultation period.

INTRODUCTION

1. On 24 August 2014, the Local Government Boundary Commission for England advised Hampshire County Council that a review under Section 56(2) of the Local Democracy, Economic Development and Construction Act 2009 would be undertaken as it is considered significant electoral inequality exists. The aim is to seek to correct imbalances which occur where some county councillors represent many more, or many fewer, electors than their colleagues across the county.
2. The Commission is minded to recommend that 78 county councillors should be elected to Hampshire County Council in future. The LGBCE now invites proposals from Hampshire County Council. Interested parties and members of the public on a pattern of electoral divisions to accommodate those councillors.
3. The consultation period began on 26 May 2015 and members will recall that the Chairman announced the details at the meeting held on 2 June 2015. Details of the consultation can be found at <http://www.lgbce.org.uk/current-reviews/south-east/hampshire-county-council> where there is information about how to get involved and the type of evidence the LGBCE is seeking in support of any division patterns. The consultation period will end on 3 August, after which the Commission will publish its draft recommendations in November 2015. A further period of consultation will then commence to seek views on the draft recommendations between November 2015 and January 2016 with final recommendations being published in April 2016. It is intended that the new electoral arrangements will come into effect in time for the County elections in 2017.
4. The Licensing and Regulatory Affairs Committee considered the report and draft response at its meeting on 7 July 2015 and recommended that Council approves the response on behalf of Fareham Borough Council to the Local Government Boundary Commission for England consultation.

THE CONSULTATION ISSUES

5. As mentioned above, the review is triggered when the Commission considers significant electoral inequality exists in the following areas:
 - a) 30% or more of divisions have an electoral variance of more than 10% from the average for that Authority; and/or
 - b) One (or more) division(s) has an electoral imbalance of more than 30% from the average; and
 - c) The imbalance is unlikely to be corrected by foreseeable changes to the electorate within a reasonable period.
6. Data was supplied to Hampshire County Council by each of the eleven district councils within the administrative area of the County Council. The figures show a current electorate of 1,020,276. Based on the present number of 78 members, this equates to an average electorate per member of 13,080. Electorate forecasts to 2021 indicate an overall projected increase in electorate to 1,077,968, increasing the average electorate per member to 13840. The figures for Fareham are shown in the table overleaf.

Division	2014	2021 Electorate forecast
Fareham Crofton	11,729	11,689
Fareham Portchester	14,491	14,150
Fareham Sarisbury	12,026	13,481
Fareham Titchfield	11,759	11,678
Fareham Town (2 member division)	27,946	28,718
Fareham Warsash	11,188	11,251
Total	89,139	90,967

A 10% variance in the average figure of 13080 requires the electorate in each division to be in the range of 11772-14388 electors. It is therefore clear that a number of amendments will be required to satisfy the criteria

7. In drawing up a pattern of electoral divisions, the Commission must balance its three statutory criteria, namely:
 - To deliver electoral equality where each county councillor represents roughly the same number of electors as others across the county.
 - That the pattern of divisions should, as far as possible, reflect the interests and identities of local communities.
 - That the electoral arrangements should provide for effective and convenient local government.

The Commission will test proposals against the criteria before drawing up draft recommendations; accordingly, all proposals should demonstrate how they meet the three requirements. Decisions will be based on the strength of the evidence presented and not merely on assertion. For example, details of community interests such as location and use made of local facilities, services and local organisations demonstrating how a community manifests itself will carry greater weight than submissions that simply assert that an area has community identity.

The Commission will consider all submissions on their merit. A well-evidenced submission from an individual which addresses the three statutory criteria will be more persuasive than one which does not, even if the latter is from an elected individual or body.

8. As shown by the timetable detailed in paragraph 3 on this report, the electoral review process has two distinct parts. Part 1 is consideration of Council size, which is the number of councillors required for the effective conduct of the County Council corporately. Part 2 of the process is consideration of new electoral division boundaries, this occurs after the LCBCE publishes its initial conclusions on Council size.
9. Further details regarding the current electoral arrangements are available on the LGBCE website <https://consultation.lgbce.org.uk/node/5188>
10. A suggested consultation response is attached as Appendix A. This was

considered by the Licensing and Regulatory Affairs Committee at its meeting held on 7 July and recommended that Council approved the document as Fareham Borough Council's response to the Local Government Boundary Commission for England's consultation on Hampshire County Council electoral boundaries.

RISK ASSESSMENT

11. There are no significant risk considerations in relation to this report

CONCLUSION

12. Members are invited to agree the report attached as Appendix A as the formal response from Fareham Borough Council to the Local Government Boundary Commission for England consultation on Hampshire County Council electoral boundaries: and to authorise the Chief Executive Officer to submit the response to the LGBCE within the consultation period.

Appendix A – Draft consultation response to the Local Government Boundary Commission for England on Hampshire County Council electoral boundaries.

Background Papers:

None

Reference Papers:

Details of the review are available at <http://www.lgbce.org.uk/current-reviews/south-east/hampshire/hampshire-county-council>

Interactive maps of the current division boundaries across the county. There is a facility to draw boundaries and upload documents to the site.

<https://consultation.lgbce.org.uk/node/5188>

Electoral reviews, technical guidance www.lgbce.org.uk/guidance-policy-and-publications/guidance

Practical guide for submissions www.lgbce.org.uk/documents/lgbce/guidance-policy-and-publications/guidance/proposing-new-wards-guidance.pdf

Enquiries:

For further information on this report please contact Elaine Wildig (Ext 4587).

Draft consultation response from Fareham Borough Council:

Fareham Borough Profile

Fareham Borough is a coastal area lying between the two cities of Portsmouth and Southampton on the south coast of Hampshire. It covers an area of approximately 30 square miles, being 8 miles long from east to west and has a population of approximately 110,000 living in 48,000 households consisting of 89139 electors. Whilst over half of the land area is countryside, the Borough is mainly urban in character consisting of a number of sizeable settlements all of which are located close to each other. Fareham is the largest town with a population of around 37,300. The Western Wards (Sarisbury, Locks Heath, Park Gate, Swanwick, Titchfield Common and Warsash), together are a similar size to Fareham (30,500 population), whilst Portchester in the east of Borough has a population of 17,600 people. Other key settlements include Whiteley, Titchfield and Stubbington & Hill Head.

There are currently seven County Councillors representing Fareham, five representing one division and two representing a joint division as shown below:

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Crofton	1	11,729	-10.3%	11,665	-15%
Fareham Portchester	1	14,491	+10.8%	14,117	+2%
Fareham Sarisbury	1	12,026	-8.1%	13,456	-2%
Fareham Titchfield	1	11,759	-10.1%	11,641	-15%
Fareham Town	2	27,946	+6.8%	30,883	+1%
Fareham Warsash	1	11,188	-14.5%	11,214	-19%
Total	7	89,139		92,976	

The existing pattern of divisions across the Borough serves the electorate and the distinct communities within the divisions effectively but it is recognised by Fareham Borough Council that the majority of the divisions fall outside of the + / - 10% variance threshold required by the statutory criteria of this review.

It is not proposed to suggest any name change to any of the divisions.

The proposed amendments to address the variances in each division are as follows:

Fareham Crofton

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Crofton	1	11,729	-10.3%	11,665	-15%

This division currently comprises Hill Head & Stubbington wards forming a single urban area with a range of services including a local centre, doctors, dentists, two primary schools, a secondary school and a community centre. Its boundaries are well defined by Solent Water to the south, Gosport divisions to the east, a strategic gap to the north and open fields to the west. These features create a natural

settlement boundary separating the division from Titchfield division to the west and Fareham Town to the north.

It is accepted that the figures fall outside of the + / - 10% variance threshold required by the statutory criteria of this review but it is considered that this settlement in terms of its geography is isolated and no changes should be made to the existing division boundaries.

RECOMMEND: No change

Fareham Portchester

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Portchester	1	14,491	+10.8%	14,117	+2%

Fareham Portchester division comprises Portchester East and Portchester West ward and forms part of the eastern boundary of the Borough. The main settlement of Portchester consists of modern residential and industrial development alongside the A27 road and the railway, both of which link Fareham and Portsmouth. This part of Portchester has a railway station, a public library and health centre and a large shopping centre. A market is held on Wednesday in the pedestrian area of the shopping precinct. From the centre of Portchester, Castle Street leads to the Grade 1 Listed Building, Portchester Castle located on the southern boundary of the division. Along the way there are many 18th century houses with much unspoilt character. It is considered that these areas are served by the central hub of the shopping area in West Street and the recently built Community Centre in Westlands Grove providing an important role in supplying local facilities and services to the community.

Moving west from Portchester shopping centre along the A27, the development is disassociated from the district centre as the land falls towards the viaduct and the slip road from the M27 motorway in the town centre of Fareham. It is considered that the electorate in this area are more likely to use the facilities available in Fareham town centre than to consider themselves part of the Portchester settlement. By moving part of the electorate from Portchester West 4 district to Fareham Town division, both divisions will achieve the Hampshire average in terms of electorate.

RECOMMEND: Transfer the western part of Portchester West 4 district to extend the eastern boundary of Fareham Town division.

Fareham Sarisbury

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Sarisbury	1	12,026	-8.1%	13,456	-2%

Fareham Sarisbury division currently comprises of Park Gate and Sarisbury wards. This includes the smaller village settlements of Swanwick, BurrIDGE and Sarisbury together with the more modern development of Whiteley. The division is constrained by the River Hamble to the west and the Borough boundary which separates

Fareham from Winchester and Eastleigh. As the electorate falls within the + / - 10% variance threshold required by the statutory criteria of this review, no change is considered to be necessary.

RECOMMEND: No Change

Fareham Titchfield

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Titchfield	1	11,759	-10.1%	11,641	-15%

Fareham Titchfield division currently comprises Titchfield and Titchfield Common wards. It is situated in the centre of the borough with the mainly urban area of the Titchfield Common to the west, the village settlement of Titchfield in the centre with large areas of open fields surrounding the village and the urban Peak Lane and Catisfield areas adjacent to the western edge of Fareham town of to the east.

Titchfield village has a local centre, doctors, dentists, a primary school and a community centre serving the local population.. It is separated from Titchfield Abbey by the A27 and there are conservation areas at Titchfield and Titchfield Abbey. The key factors shaping future development in the village include its important historic environment and its position in the Meon Valley separating the two main urban areas within Fareham.

As the village is restricted in housing development terms, the division includes areas which form part of both main urban areas, Fareham Town to the east and the Western Wards to the west. As the electorate is forecast to be significantly lower than the Hampshire average, it is considered that the urban area to the east which forms districts 2, 3 and 4 of Fareham West ward are included within Titchfield division and districts 3 and 4 of Titchfield Common ward are transferred to Fareham Warsash division to retain the identities of the communities.

Titchfield Common was formed as a ward at the conclusion of the last Boundary Commission review in 2001 as the number of properties had increased substantially in the Western Wards to merit a re-organisation of wards. In addition, the area has been defined in the Fareham Borough Council Local Plan as part of the Western Wards and the electorate are disassociated with the other areas in the division.

RECOMMEND:

1. Add polling districts FW2, FW3 and FW4 from Fareham Town division; and
2. Transfer polling districts TC3 and TC4 into Fareham Warsash division

Fareham Town

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Town	2	27,946	+6.8%	30,883	+1%

Fareham Town is a two member division which forms the main focus for facilities and services in the Borough and currently comprises of the following wards:

- Fareham East
- Fareham North
- Fareham North West
- Fareham South
- Fareham West

The division includes the main urban town centre which has good public transport links and the M27 motorway and A27 run east to west. The division also includes the rural area north of the M27 motorway adjacent to the boundary with Winchester City Council divisions and the proposed new development of Welborne will also be included in the division.

It is considered that the existing arrangement of a two member ward should continue as the stability will assist in supporting the existing communities within the division whilst developing Welborne, a major new community being planned for the north of Fareham which will include up to 6,000 homes, workplaces, schools, green space, shops and local community services. New roads and utilities infrastructure will also be required to support the new community. In the circumstances, two members will be required to adequately address all the issues which cut across the whole division.

It is recognised that the electorate for this division will be in excess of the 2021 Hampshire average. To achieve electoral equality, it is necessary to transfer polling districts from Fareham Town west into Titchfield division and add Portchester West 4 district into Fareham Town division for the reasons stated in previous paragraphs.

RECOMMEND:

1. Transfer polling districts FW2, FW3 and FW4 into Fareham Titchfield division
2. Add PW4 to Fareham Town division

Fareham Warsash

Division name	Members	2014 Electorate	2014 Variance	2021 Electorate	2021 Variance
Fareham Warsash	1	11,188	-14.5%	11,214	-19%

This division covers the south western section of the borough and includes Warsash and the central part of Locks Heath as well as a large area of open country fronting the Solent. The division currently includes Locks Heath and Warsash ward. A district centre is located at Locks Heath with a local centre in Warsash which provide day to day services to a local catchment area. Locks Heath in particular, has a good range of shops and services including a library, community facilities and public transport. The recent opening of a Waitrose branch has assisted in increasing vitality and viability to the centre which is complemented by 3 hour free parking.

Whilst this area saw substantial growth during the last 20 years, the electorate is significantly below the 2021 Hampshire average. To achieve electoral equality, it is necessary to add the built up districts of Titchfield Common which traditionally form the area of the Borough grouped together as the Western Wards and are strategically linked with public transport which run through the Locks Heath hub.

RECOMMEND: Add polling districts TC3 and TC4 to Fareham Warsash division

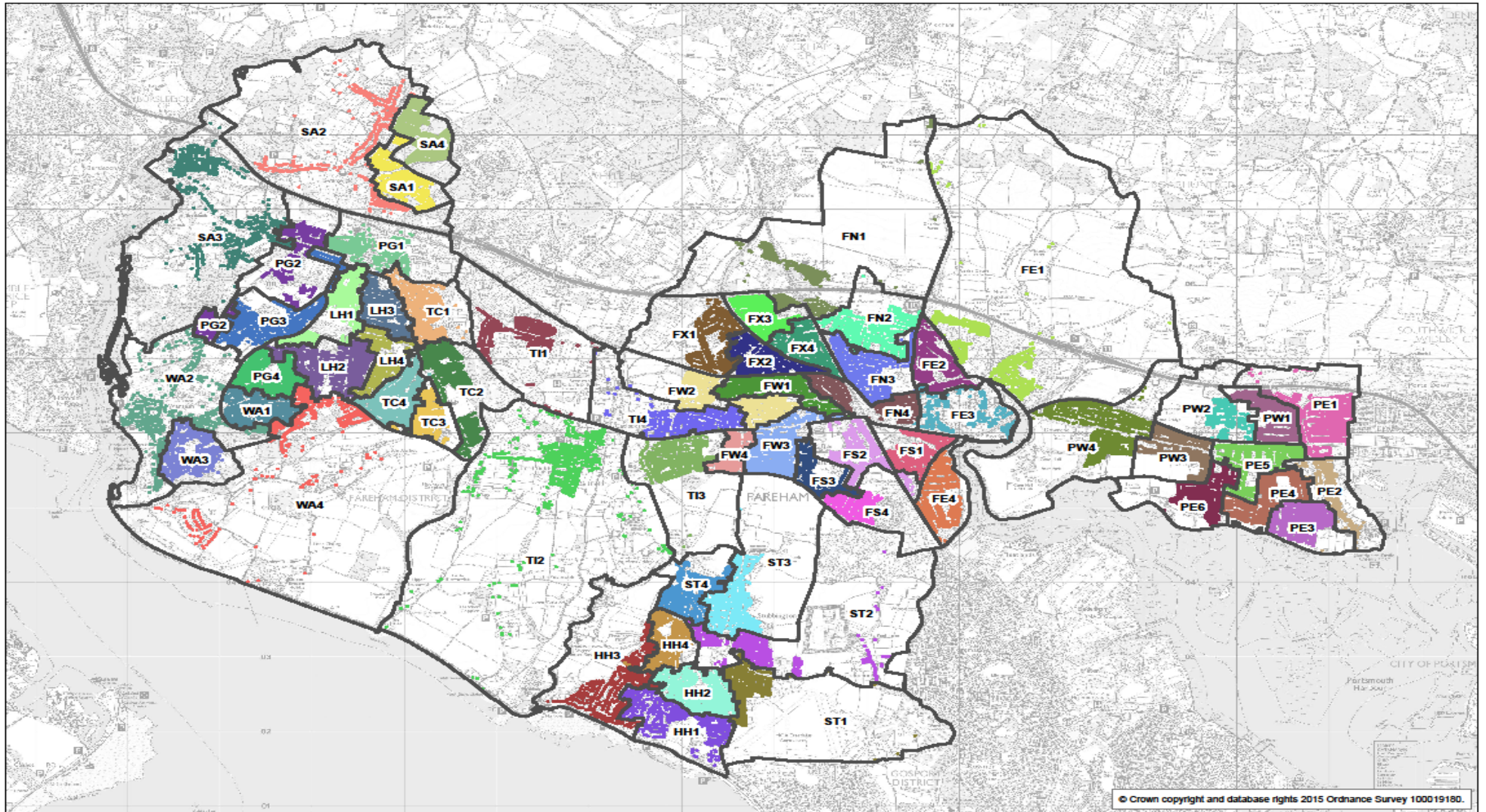
Conclusion

Having regard to the proposals, the revised divisions would be as follows:

Division name	Members	2021 Electorate (Existing Forecast)	2021 Variance (Existing Forecast)	2021 Electorate (Proposed)	2021 Variance (Proposed)
Fareham Crofton	1	11,665	-15.8%	11,665	-15.8%
Fareham Portchester	1	14,117	2.0%	13,717	-0.9%
Fareham Sarisbury	1	13,456	-2.8%	13,456	-2.8%
Fareham Titchfield	1	11,641	-15.9%	13,105	-5.4%
Fareham Town	2	30,883	11.5%	27,364	-1.2%
Fareham Warsash	1	11,214	-19.0%	13,669	-1.3%
Total	7	92,976		92,976	

In support of the recommendations a map showing the electorate in the settlements using a dot for each address which clearly shows the demarcation of the distinct settlements within electoral divisions is attached:

Map of Fareham Borough showing electorate as settlements



FAREHAM

BOROUGH COUNCIL

Report to Council

Date: 30 July 2015

Report of: Director of Community

Subject: Fareham Magistrates' Court Proposals

SUMMARY

The Ministry of Justice and HM Court and Tribunal Service has recently published a consultation paper titled "Proposal on the provision of court and tribunal estate in England and Wales". This report summarises the proposals and the implications for Fareham Magistrates Court.

Members are invited to discuss and debate the proposals and consider the impact on Fareham residents, paying particular attention to the five consultation questions set out in paragraph 16 of this report. The consultation is due to end on 8 October 2015.

RECOMMENDATION

That the Council agrees that the Deputy Leader who is the Chairman of Fareham's Community Safety Partnership be authorised to prepare and submit a response on behalf of Fareham Borough Council taking into account any points raised at the meeting.

INTRODUCTION

1. HM Courts and Tribunal Service is an agency of the Ministry of Justice (MOJ). It is responsible for the administration of the criminal, civil and family courts and tribunals in England and Wales. In March 2014, the Lord Chancellor, the Lord Chief Justice of England and Wales and the Senior President of Tribunals announced details of a programme of reform for the courts and tribunals. The programme promotes improving the court and tribunal estate, delivering greater use of technology, modernising practices and processes, and improving services for users.

Consultation

2. A national consultation on the proposed provision of court and tribunal estate in England and Wales commenced on 16 July 2015 and closes on the 8 October 2015. HM Courts Tribunal Service manages the operation of courts and tribunals through seven regions in England and Wales. The consultation covers the proposed close of 57 magistrates' courts, 19 county courts, 2 crown courts, 4 tribunal hearing centres and 9 combined courts. The estate is currently made up of complex arrangements which include freehold, leasehold and casual hire arrangements occupying 460 court building across the country and cost the taxpayer approximately £500 million each year.

Access to Justice

3. HM Courts and Tribunals Service acknowledges that users should not have to make excessively long or difficult journeys to attend hearings, however in a digital age access to justice does not necessarily mean a purpose built building in every district and evidence by live link and telephone hearings are becoming more frequent.

Deciding which courts to include in the process

4. In order to achieve any radical transformation of the justice system any investment must be targeted and sequenced across three areas ICT, Estates and business processes to create the efficiencies that will allow HM Courts and Tribunals Service to modernise current practices and to adopt a more streamlined ways of working. The priority area is reducing running costs and focus on improving the estate to increase multi-functional court space, allowing courts to share locations.

Fareham Magistrates' Court Proposal

5. Fareham Magistrates' Court is one of five magistrates' courts in Hampshire. The court deals with criminal court business in the adult and youth courts. Fareham Magistrates' Court is a hearing only venue and no staff are permanently based on site. The proposal is to close Fareham Magistrates' Court and transfer the workload to Portsmouth Magistrates' Court.
6. Should Fareham Magistrates' Court close it would enable all magistrates' court work for South and South East Hampshire to be dealt with in one venue. The move to a larger court centre would enable more flexibility in the listing of cases and allow more efficient and effective use of staff and judicial time. The service to court users would not be compromised and the facilities available in Portsmouth, including a public counter, are an improvement on those currently available in Fareham. The listing and

administration of all cases heard in Fareham already takes place from Portsmouth Magistrates' Court. Fareham Magistrates' Court was constructed in 1994 and the condition is generally poor. Portsmouth Magistrates' Court is in significantly better condition and offers improved facilities for court users.

7. Some enabling works would be required in Portsmouth Magistrates' Court to ensure facilities are suitable for youth court hearings. Should this proposal go ahead the Judicial Business Group (JBG) would undertake engagement with interested parties to consider the need for the merger of Local Justice Areas.
8. The court has a total of four courtrooms; two standard formal magistrates' courts and two informal youth/family courts. The court has seven cells all of which are operational. There is no prison video link.
9. Fareham Magistrates' Court was constructed in 1994 and is a freehold building and the condition is generally poor. The court is not fully compliant with the Equalities Act 2010. The roof requires significant investment due to persistent leaks. Disabled access for the public is reliant on a lift that directly accesses the magistrates' area. The heating system is old and unreliable and in the last financial year it failed, resulting in Fareham Magistrates' Court having to temporarily close and all its work moved to Portsmouth Magistrates' Court while temporary repairs were carried out. The judicial areas are of a reasonable standard however the public areas require refurbishment. Health and safety issues centre on the leaks in the roof and unreliable building infrastructure.
10. This site is in a prominent location and should it remain under-utilised or in the future vacant, is likely to have an adverse effect on the town centre. In terms of any future redevelopment for the site, local and national planning policies are supportive of reutilising such brown field sites. Any future development proposals would need to be in line with local plan policies and address any planning concerns such as design and amenity issues.
11. Portsmouth Magistrates' Court is a much larger site situated in the centre of Portsmouth. The building is in significantly better condition and offers improved facilities for court users. The enabling works would provide a completely self-contained youth court facility that would be able to hear all custody and non-custody cases for South and South East Hampshire.

Workload

12. Fareham Magistrates' Court has four courtrooms and is capable of sitting up to 992 days per year (248 days per courtroom). In 2014/15 the court was utilised for approximately 43% of its capacity. There are no staff permanently based at Fareham Magistrates' Court.

Location

13. The proposal is to move all hearings from Fareham Magistrates' Court to Portsmouth Magistrates' Court which is located nine miles away. There are good public transport links between the two locations. Travel by train takes approximately 30 minutes and a return fare costs approximately £6.00. By bus the travel time is approximately 40 minutes. Travel time by car takes approximately 15 minutes. There would be an

impact on travelling times for residents living further afield, for example the Western Wards or residents travelling from Gosport.

14. Travel time data for this court pre and post closure is shown below:

Before	Time	%	After	Time	%
By Car	0-30min	100%	By Car	0-30min	95%
	30-60min	0%		30-60min	5%
	60-120min	0%		60 - 120min	0%
	>120min	0%		>120min	0%
	no data	0%		no data	0%
By Public Transport	0-30min	44%	By Public Transport	0-30min	1%
	30-60min	36%		30-60min	38%
	60-120min	18%		60-120min	58%
	>120min	0%		>120min	1%
	no data	2%		no data	2%

15. The Fareham courthouse is also used as a venue for magistrates' training events. If the decision was made to close the court these training events would be accommodated at other venues in Hampshire and the Isle of Wight. The 2014/15 operating costs of Fareham Magistrates' Court were approximately £280,000.

Responding to the consultation

16. The national consultation sets out the requirement for change, the utilisation levels across the estate, the accompanying Impact Assessment and implications for local justice areas and listing changes. Councillors are to debate the five questions asked in the consultation;-

i. Do you agree with the proposals? What overall comments would you like to make on the proposals?

Considerations

An understanding of the need for Courts and Tribunals Services to save money and make their service more efficient versus local access to justice for Fareham and Gosport residents

ii. Will the proposals for the provision of court and tribunal services have a direct impact on you?

Considerations

There are no staff based at Fareham Magistrates Court, they are brought in a daily basis from Portsmouth Magistrates Court and paid travel costs. Fareham Magistrates Court opens for 3 days per week.

- iii. Are there other particular impacts of the proposals that HM Courts and Tribunals Service should take into account when making a decision*

Considerations

Would residents be subjected to reasonable travelling arrangements and are we assured that Fareham residents fall into the 93% national figure that will be able to travel to a local court within an hour. Would residents of Fareham benefit from enhanced facilities at the cost of local access to justice?

- iv. On reading the Impact Assessment, are there any comments on the evidence used or conclusions reached?*

Considerations

To review the Impact Assessment, looking in depth at the evidence base, scope, including case for estate reform and access to justice. Assessing the cost benefit analysis and agreeing on any impact to vulnerable groups.

- v. Are there alternatives to travelling to a physical building that would be a benefit to some users?* These could include using technology to engage remotely or the use of other civic buildings for hearings as demand requires.

Considerations

The possibility of using Civic Buildings.

There are serious security concerns over use of other civic buildings, for example the use of Fareham's Civic Offices. This building does not have the security arrangements in place for hearings involving high risk individuals. The Magistrates Court has airport style security scanners for everyone entering the building. Fareham Borough Council does not currently have that level of security check and there is no current possibility for creating a cell facility for individuals remanded in custody.

Other hearings where security requirements are low may be possible but with the Chamber being on floor 8, individuals would need to be physically escorted to and from the hearing chamber as the rest of the civic offices building is currently open access to each floor – this may have a resourcing issue for either court staff or FBC Facilities staff.

Video link meetings may be possible with ICT providing secure connectivity. With the Chamber being located on the 8th floor, there are concerns about accessibility for disabled or mobility restricted individuals.

Officers could be tasked to ascertain security requirements and financial costs in addition to hire of the Council Chamber and associated rooms. This will enable a considered opportunity to evaluate whether financial benefits outweigh any inconvenience in using the Civic Offices.

Reference Papers:

Ministry of Justice and HM Courts & Tribunal Service Consultation Paper: Proposal on the provision of court and tribunal estate in England and Wales.

Ministry of Justice Impact Assessment on Her Majesty's Courts and Tribunals Service proposals on the provision of courts services in England and Wales.

Enquiries:

For further information on this report please contact Narinder Bains (ext. 4496)

FAREHAM

BOROUGH COUNCIL

Report to Council

Date: 30 July 2015

Report of: Chief Executive Officer

Subject: Combined Authority

SUMMARY

The Cities and Local Government Devolution Bill aims to support the Government's manifesto commitment to devolve powers and budgets in England. The Government will only devolve powers on request, to a combined authority or the proposed formation of one. Council's across Hampshire are now considering how best to take advantage of the new powers, which could be devolved to the region, and the shape that a combined authority could take.

RECOMMENDATIONS

That the Council agrees:

- (a) to support pursuit of devolution through a combined authority based on the Wider Hampshire Model; and
- (b) that the Executive Leader and Chief Executive Officer are authorised to continue discussions with other local authorities and the Government in order to progress the possibility of devolution.

INTRODUCTION

1. The Cities and Local Government Devolution Bill aims to support the Government's manifesto commitment to devolve powers and budgets in England, in order to boost local growth. The Bill focuses mainly on devolution to large cities, but also makes provisions for devolution to combined authorities. The inclusion of combined authorities means that there is the potential for County, District and Unitary authorities to take advantage of the proposals.

SCOPE OF DEVOLUTION

2. Devolution from the Government to regions has been talked about as a possibility, for some services, for a number of years. The Local Democracy, Economic Development and Construction Act 2009 allows for combined authorities to take on responsibility for economic development, regeneration and development. The new Bill aims to remove the current restrictions, which will allow for combined authority areas to take on responsibility for other services such as social care.
3. The Government will only devolve powers on request and requires all of the constituent councils, which make up the combined authority, to support its creation. The other key element to devolution is that the Government has a preference for combined authorities to be led by an elected Mayor. If one or more of the Councils rejects a combined authority proposal the Secretary of State will consider whether the proposal is still acceptable with the relevant area or areas excluded.
4. The Bill includes scope for an elected Mayor of a combined authority to take on the responsibilities of the Police and Crime Commissioner. This responsibility can only be taken if the combined authority covers the entire area of responsibility for the Police and Crime Commissioner. Where these additional powers are taken on the Bill makes provision for the suspension of Police and Crime Commissioner Elections.
5. Neither the Government nor the Bill has set out detailed proposals for what will be devolved. As a result the specific arrangements will be based on the requests that are made and what the Government and the associated Departments agree to.

A COMBINED AUTHORITY

6. A combined authority provides the opportunity for powers to be devolved from the Government and decisions be made at a more local level; however there are a number of misconceptions about what it means for the Councils that are part of the area.
7. The creation of a combined authority is based on proposals put forward by the Councils that will make up the areas it covers. This means that there are no new structures, boundary changes or powers taken away from Councils, unless the proposal puts any such changes forward.
8. A combined authority is not an additional tier of government; it is model for taking certain decisions in partnership with other Councils. A combined authority also offers a mechanism through which the Government are comfortable in devolving powers and funding.

THE WIDER HAMPSHIRE MODEL

9. In recent years there have been a number of different discussions, across Hampshire, regarding different approaches for a combined authority. On 19 June, The Hampshire and Isle of Wight Local Government Association (HIOWLGA) unanimously agreed to support a proposal for the Wider Hampshire Model. The Wider Hampshire Model proposes a combined authority consisting of the following councils.
 - (a) All eleven District Councils
 - (b) Hampshire County Council
 - (c) Isle of Wight Council
 - (d) Portsmouth City Council
 - (e) Southampton City Council
10. The creation of a combined authority, using this model, represents a community of over 1.9 million people that contributes £47 billion annually to the UK economy.
11. The main opportunities for devolution are believed to be in:
 - (a) Infrastructure projects
 - (b) Economic development
 - (c) Skills and employment
 - (d) Health and social care
 - (e) Cultural activities
12. Alongside the potential to take on additional powers, there is also a need to consider funding arrangements. New funding streams will be required, for the additional services, but the retention of business rates will likely also be a key piece of any devolution arrangement.
13. At the meeting, on 19 June, HIOWLGA agreed that a combined authority would reflect the economic, social and environmental variations across the area. In addition, the County Council committed itself to “double devolution” with district councils. This would allow Fareham Borough Council, where it wishes and provided there is a strong case, for functions to be delegated from the County Council.
14. The Wider Hampshire Model does not propose any changes to powers and responsibilities or boundaries of the Councils involved. There is also no desire, from any of the Councils involved, for an elected Mayor. This is important, because it means that Fareham Borough Council will primarily continue to function as it does at the moment.
15. On 24 June Councillor Roy Perry, Leader of Hampshire County Council and Chairman of HIOWLGA, wrote to the Secretary of State for Communities and Local Government outlining the decisions reached on 19 June (attached as Appendix A). The letter was supported by the Leader of every Council that is part of HIOWLGA.

16. Before taking the idea of the Wider Hampshire Model further and to demonstrate the support the Government requires, a decision is needed from the Council. Any significant progress will be reported back to the Council to ensure that it remains up to date with key developments.

RISK ASSESSMENT

17. There are no significant risk considerations in relation to this report

CONCLUSION

18. The Cities and Local Government Devolution Bill offers the opportunity for local government to take on additional powers and make decisions at a level closer to local residents. The Government is not forcing devolution on councils, but is instead offering the opportunity, if a compelling case can be made.
19. Following a meeting on 19 June HIOWLGA agreed to pursue the idea of a combined authority, on the basis of the Wider Hampshire Model. Before taking the idea further the Council is asked to make a decision to confirm its support of this model and authorise the Leader and Chief Executive to undertake further work to develop more detail on how a combined authority could operate.

Background Papers: None

Reference Papers: Hampshire County Council report to Cabinet 22 June 2015:
Devolution – Positioning the County Council

Enquiries:

For further information on this report please contact Peter Grimwood (ext. 2301)



Hampshire County Council

D1.1/pf/0268

24 June 2015

The Rt Hon Greg Clark MP
Secretary of State for
Communities and Local Government
Eland House
Bressenden Place
LONDON SW13 5DU

Councillor Roy Perry
Leader of the Council

*The Castle, Winchester
Hampshire SO23 8UJ
Telephone 01962 847750
Fax 01962 845969
www.hants.gov.uk*

Dear Greg

I am pleased to tell you that The Hampshire and Isle of Wight Local Government Association (HIOWLGA) unanimously agreed at its meeting on the 19 June to support a proposal for a Hampshire-wide Combined Authority covering the County Council, the 11 Districts and the three Unitary Councils of Portsmouth, Southampton, and the Isle of Wight as the basis for developing a devolution deal for this area. Whilst we are predominantly Conservative Councils this had support from the Labour, Liberal Democrat and Independent Council Leaders who were all present or represented. Our intention would be that the two Local Enterprise Partnerships (Solent and M3) for the area will form integral parts of the arrangements.

At the same time it was agreed that future governance arrangements would be designed to take account of the functional responsibilities of the Combined Authority and reflect the economic, social, and environmental variations across the area. In addition, the County Council committed itself to "double devolution" with district councils, where they wished and where appropriate, for such functions to be delegated from the County Council.

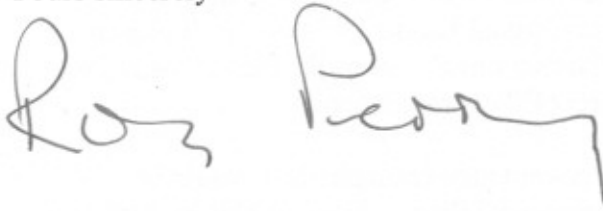
We agreed the broad outline of our offer to Government, to achieve administrative efficiencies and economies for the public sector and drive economic growth in line with the areas key sectoral strengths. We will now work on this and consider how this can be achieved with a view to submitting devolution proposals to you by the end of July 2015. These proposals would be built upon the existing powers and responsibilities and current boundaries of the local authorities. I believe this to be a very significant set of decisions for the economic wellbeing of the people who live in this key area in Southern England, and offers potentially enormous benefits to Government and the authorities over how public services are run and transformed. I hope in due course you will support our proposals when we have fleshed out more of the detail.

/continued.....

Each of the local authorities committed to put to their Councils a resolution to this effect so that we have each Council's full agreement to the above proposals. On this occasion as Chairman of HIOWLGA I have written to you on behalf of the local authorities and with the full agreement of each Leader, namely:

Councillor Simon Letts	Leader Southampton City Council
Councillor Stephen Godfrey	Leader Winchester City Council
Councillor Ferris Cowper	Leader East Hampshire District Council
Councillor Clive Saunders	Leader Basingstoke & Deane Borough Council
Councillor Peter Moyle	Leader Rushmoor Borough Council
Councillor Sean Woodward	Leader Fareham Borough Council
Councillor Donna Jones	Leader Portsmouth City Council
Councillor Barry Rickman	Leader New Forest District Council
Councillor Stephen Parker	Leader Hart District Council
Councillor Mark Hook	Leader Gosport Borough Council
Councillor Jonathan Bacon	Leader Isle of Wight Council
Councillor Ian Carr	Leader Test Valley Borough Council
Councillor Michael Cheshire	Leader Havant Borough Council
Councillor Keith House	Leader Eastleigh Borough Council

Yours sincerely



Councillor Roy Perry
 Leader of Hampshire County Council
 Chairman of Hampshire and Isle of Wight Local Government Association